

Environmental Health and Regulatory Services

Current Fees & Charges Tamworth Borough Council and Changes from 1st April 2018.

SERVICE	Charges From 1 Apr 2016	Charges From 1 Jan 2017	Charges From 1 Apr 2018
Same Day	£85.00	£85.00	TBC
One night kennelling	£99.00	£99.00	TBC
Two nights kennelling	£114.00	£114.00	TBC
Three nights kennelling	£128.00	£128.00	TBC
Four nights kennelling	£143.00	£143.00	TBC
Five nights kennelling	£157.00	£157.00	TBC
Six nights kennelling	£172.00	£172.00	TBC
Seven nights kennelling	£186.00	£186.00	TBC

General Licence / Registration			
Sex Establishments			
- new application	£3103.23	£3103.23	£1500.00
- renewal or transfer	£1499.48	£1499.48	£300.00
- variation	£209.66	£209.66	£150.00
Dangerous Wild Animals	£271.22	£271.22	£279.00
Dog Breeding Establishments	£121.25	£121.25	£125.00
Animal Boarding Establishments	£121.25	£121.25	£125.00
Riding Establishments	£271.22	£271.22	£279.00
Pet Animal Dealers			
- Up to 250sq m	£166.75	£166.75	£171.75
- 251 to 500 sq m	£227.31	£227.31	£234.00
- 501 to 1000 sq m	£291.71	£291.71	£300.00
- Over 1000 sq m	£363.77	£363.77	£375.00
Game Dealers	£13.56	£13.56	£14.00
Acupuncture, Tattooing, Ear Piercing, Electrolysis	£121.25	£121.25	£125.00

Food Safety Act			
Copy of Single Entry	£17.95	£17.95	£18.50
Copy of Category	£75.20	£75.20	£77.50
- plus per entry	£1.33	£1.33	£1.35
Copy of Register	£212.63	£212.63	£219.00
- plus per entry	£1.33	£1.33	£1.35
Admin for Issuing Invoice	£21.39	£21.39	£22.00

Health & Safety			
Accident Investigation			
- Disclosure Information	£80.78 + VAT	£80.78 + VAT	£83.00 + VAT
- Factual Reports (including copies of photographs)	£154.84+VAT	£154.84+VAT	£159.50+VAT

Environmental Information Act (deemed to include contaminated land enquiries)			
Research / Admin per hour (pre-payment)	£79.42	£79.42	£82.00
Additional Charge for Invoicing	£21.81	£21.81	£22.50
Photocopying of Documents (per side)	£0.83	£0.83	£0.85

Environmental Protection Act 1990 Part 1			
Copies of Information			
- copies of register extracts (pre- payment)	£34.28	£34.28	£35.25
- copy of list of applicants	£27.62	£27.62	£28.50
- copy of an application (per process)	£27.62	£27.62	£28.50
- plus photocopies per side	£0.83	£0.83	£0.85
Admin Charge for Issuing Invoice	£21.81	£21.81	£22.50

Drainage			
Drainage Enforcement	EHO £39.87	EHO £39.87	EHO £41.00
- Section 35 LGMPA	TO £26.17	TO £26.17	TO £27.00
- Section 59 Building Act	Admin £17.92	Admin £17.92	Admin £18.50

Hackney Carriage / Private Hire			
<i>Note – 1 year licence available in exceptional circumstance. Fee dealt with on individual basis.</i>			
New Driver Application – 3 Year Licence			
Year 1 – DVLA, DBS, Knowledge Test, Admin	£169.50	£169.50	£174.50
Year 2 – DVLA, Admin	£60.00	£60.00	£61.50
Year 3 – DVLA, Admin	£60.00	£60.00	£61.50
Medical required dealt with Med Centre direct			
Total for Licence	£289.50	£289.50	£297.50
Current Driver Renewal			
Year 1 – DVLA, DBS, Admin	£142.00	£142.00	£146.00
Year 2 – DVLA, Admin	£60.00	£60.00	£61.50
Year 3 – DVLA, Admin	£60.00	£60.00	£61.50
Medical required dealt with Med Centre direct			
Total for Licence	£262.00	£262.00	£269.00
Operators Licence including 2 x DBS – 5 years	£201.00	£201.00	£207
Hackney carriage – under 4 years old	£152.50	£102.50	£105.50
Hackney carriage – over 4 years old	£180.00	£130.00	£134.00
Private Hire Vehicle – under 4 years old	£106.50	£106.50	£109.00
Private Hire Vehicle – over 4 years old	£184.00	£134.00	£138.00
Change of Hackney carriage	£97.50	£47.50	£49.00
Change of Private Hire Vehicle	£101.50	£51.50	£53.00
Change of owner	£27.50	£27.50	£28.50
Replacement Plate	£38.50	£38.50	£39.50
Replacement stickers (includes 2 stickers)	£15.75	£15.75	£16.00
<i>Missed Fitness Test (Paid direct to garage)</i>	£68.50	£24.00	£24.00
<i>Retest Fitness Test (Paid direct to garage)</i>	N/A	£12.00	£12.00
Bounced cheques	£27.50	£27.50	£28.50
Cancelled Insurance without notification	£55.00	£55.00	£56.50
Failure to return plate within 7 days	£55.00	£55.00	£56.50
Knowledge Test retake	£55.00	£55.00	£56.50
Exceptional Age Policy (Inspection)	£55.00	£55.00	£56.50
Plate Bracket	£10.00	£10.00	£10.25
Costs built into licence fee:			
DVLA check*	£5.00	£5.00	£5.00
DBS check*	£54.50	£54.50	£54.50
Plate*	£20.00	£20.00	£20.00
External Sticker* (per sticker)	£2.00	£2.00	£2.00
*Licence fee may change if these external charges change			
<i>Medical (Paid direct to medical centre)*</i>	<i>£35.00</i>	<i>£35.00</i>	<i>£35.00</i>
<i>Fitness Test (Paid direct to garage)*</i>	<i>£50.00</i>	<i>£50.00</i>	<i>£50.00</i>

Scrap Metal Dealers Act 2015			
Site Licence	£423.00	£423.00	£435.00
Additional Site	£323.00	£323.00	£332.50
Renewal site licence	£423.00	£423.00	£435.00
Variation site licence	£149.50	£149.50	£154.00
Collectors Licence	£199.00	£199.00	£205.00
Renewal Collectors licence	£199.00	£199.00	£205.00
Variation Collectors licence	£149.50	£149.50	£154.00
Replacement or copy of licence	£10.25	£10.25	£10.50
Change of licence details	£49.75	£49.75	£51.25
Change of site manager	£49.75	£49.75	£51.25
Change of site	£149.50	£149.50	£154.00
Change collectors to site licence	£323.00	£323.00	£332.50
Change site to collectors licence	£49.75	£49.75	£51.25

FEES PRESCRIBED BY HER MAJESTY'S GOVERNMENT

Licensing Act 2003 †		
Personal licences	Application for the grant or renewal of a personal licence	£37.00
	Theft, loss etc of personal licence	£10.50
	Duty to notify change of name or address (personal licence)	£10.50
Temporary Event	Temporary event notice (for each event)	£21.00
	Theft, loss etc of temporary event notice	£10.50
Premises Licence	Theft, loss, etc of premises licence or summary	£10.50
	Application for a provisional statement where premises being built etc	£315.00
	Notification of change of name or address (holder of licence)	£10.50
	Application to vary licence to specify individual as premises supervisor	£23.00
	Application for transfer of premises licence	£23.00
	Interim authority notice following death etc of licence holder	£23.00
Club Premises Certificate	Theft, loss etc of certificate or summary	£10.50
	Notification of change of name or alteration of rules of club	£10.50
	Change of relevant registered address of club	£10.50
	Right of freeholder etc to be notified of licensing matters	£21.00
*	Supply of copies of information contained in register	£1.00 per side of A4

Fee Bands †

Premises and club application and annual fees - each premises that is licensable will be allocated to a fee band according to rateable value. See Table 1 - Fee Bands

Table 1 - Fee Bands †

Rateable Value	Band
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

Premises Licence Fees †

Key

† = **Fees under the Licensing Act 2003,**

* = **Not set by statute**

Table 2 – Premises Licence Fees

	A	B	C	D	E
New application & variation	£100	£190	£315	£450	£635
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)	N/A	N/A	N/A	x2 (£900)	x3 £1905)
Annual charge [£]	£70	£180	£295	£320	£350
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)	N/A	N/A	N/A	x2 £640	x3 £1050

[£]There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please contact the Licensing Team for details.

Premises licences sought for community centres and some schools that permit regulated entertainment but do not permit the supply of alcohol and / or the provision of late night refreshment will not incur a fee. For more information please contact the Licensing Team

Club Premises Certificate †

	A	B	C	D	E
New application and variation	£100	£190	£315	£450	£635
Annual Charge	£70	£180	£295	£320	£350

Key

† = Fees under the Licensing Act 2003,
 * = Not set by statute

Gambling Act 2005		
Premises Type	New Application	Annual Fee
New Small Casino	£5860.00	£2770.00
New Large Casino	£7080.00	£4250.00
Regional Casino	£10260.00	£5000.00
Bingo Club	£2760.00	£880.00
Betting Premises (excluding Tracks)	£2610.00	£525.00
Betting Premises (Tracks)	£2260.00	£945.00
Family Entertainment Centre	£1480.00	£610.00
Adult Gaming Centre	£1480.00	£945.00

Small Lottery Licence		
Type	Set by	Fee/Charge 2014/15
Grant	Statute	£40.00
Renewal	Statute	£20.00

Gaming Licence Permit (3 years)

Type	Set by	Fee/Charge 2014/15
Gaming machine permit premises with liquor licence	Statute	£50.00

Type	Set by	Fee/Charge 2014/15
Club machine permit	Statute	Grant: £200.00 Annual fee: £50.00
Club machine permit	Statute	Grant: £200.00 Annual fee: £50.00

Gambling Act 2005

Premises Type	App Vary	App Transfer	App Reinstatement	App Provisional Statement	Licence App (Provisional Statement Holders)	Copy Licence	Notification of Change
New Small Casino	2850.00	1400.00	1100.00	5860.00	2340.00	25.00	50.00
New Large Casino	3030.00	1900.00	1100.00	7080.00	3500.00	25.00	50.00
Regional Casino	3650.00	3000.00	3460.00	10260.00	5000.00	25.00	50.00
Bingo Club	1390.00	880.00	920.00	2770.00	970.00	25.00	50.00
Betting Premises (excluding Tracks)	1070.00	880.00	920.00	2610.00	970.00	25.00	50.00
Betting Premises (Tracks)	1070.00	730.00	700.00	2260.00	900.00	25.00	50.00
Family Entertainment Centre	880.00	730.00	700.00	1480.00	710.00	25.00	50.00
Adult Gaming Centre	880.00	880.00	920.00	1480.00	890.00	25.00	25.00

Temporary Use Notice	375.00
Replacement Copy	25.00

Local Authority Pollution Prevention and Control (LAPPC) charges for 2017/8 The fees and charges are set by the Secretary of State and are reviewed annually with effect from the 1 April.

Type of charge	Type of process	2017/18 Fee			
Application Fee	Standard process (includes solvent emission activities)	£1650			
	Additional fee for operating without a permit	£1188			
	PVRI, and Dry Cleaners	£155			
	PVR I & II combined	£257			
	VRs and other reduced fee activities	£362			
	Reduced fee activities: Additional fee for operating without a permit	£71			
	Mobile plant**	£1650			
	for the third to seventh applications	£985			
	for the eighth and subsequent applications	£498			
	<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts</i>		£808		
Annual Subsistence Charge	Standard process Low	£772 (+£104)*			
	Standard process Medium	£1161(+£156)*			
	Standard process High	£1747 (+£207)*			
	PVRI, and Dry Cleaners L/M/H	£79	£158	£237	
	PVR I & II combined L/M/H	£113	£226	£341	
	VRs and other reduced fees L/M/H	£228	£365	£548	
	Mobile plant, for first and second permits L/M/H**	£626	£1034	£1551	
	for the third to seventh permits L/M/H	£385	£617	£924	
	eighth and subsequent permits L/M/H	£198	£316	£473	
	Late payment Fee	£52			
	<i>* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation</i>				
	<i>Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £104 to the above amounts</i>				
Transfer and Surrender	Standard process transfer	£169			
	Standard process partial transfer	£497			
	New operator at low risk reduced fee activity (extra one-off subsistence charge see Art 15(2) of charging scheme)	£78			
	Surrender: all Part B activities	£0			
	Reduced fee activities: transfer	£0			
	Reduced fee activities: partial transfer	£47			
Temporary transfer for mobiles	First transfer	£53			
	Repeat following enforcement or warning	£53			
Substantial change	Standard process	£1050			
	Standard process where the substantial change results in a new PPC activity	£1650			
	Reduced fee activities	£102			

** Not using simplified permits

LAPPC mobile plant charges for 2017/18 (Not using simplified permits)

Number of permits	Application fee 2017/18	Subsistence fee		
		Low	Med	High
1	£1650	£646	£1034	£1506
2	£1650	£646	£1034	£1506
3	£985	£385	£617	£924
4	£985	£385	£617	£924
5	£985	£385	£617	£924
6	£985	£385	£617	£924
7	£985	£385	£617	£924
8 and over	£498	£198	£316	£473

LA-IPPC (Part A2 charges for 2017/18)

NB – every subsistence charge in the table below includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation.

Type of charge	Local authority element 2017/18
Application	£3363
Additional fee for operating without a permit	£1188
Annual Subsistence LOW	£1446
Annual Subsistence MEDIUM	£1611
Annual Subsistence HIGH	£2334
Late Payment Fee	£52
Variation	£1368
Substantial Variation (where 9 (2) (a) or 9 (2) (b) of the scheme applies)	£3363
Transfer	£235
Partial transfer	£698
Surrender	£698

Key

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.

Reduced fee activities are listed in the Schedule to the Part B scheme.

Newspaper advertisements

Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs