

Nicola Hesketh  
Project and Information CoOrdinator

**Our Ref: FOI3818/NH/02**  
**Please ask for: Nicola Hesketh**  
**Direct dial: 01827 709 587**  
**E-mail: FOImailbox@tamworth.gov.uk**

[name redacted]  
Specialist Engineering Contractors' Group  
137-143 Hammersmith Road  
London  
W14 0GL

22<sup>nd</sup> March 2016

Dear [name redacted]

### **Freedom of Information – Request for Information**

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

#### **Details of Your Request**

1. Please could you let us know if you use PAS 91 unamended as your prequalification questionnaire for suppliers
2. Do you insist on the use of PAS 91 along the supply chain?
3. How do you assess the technical competence of suppliers?
4. What proportion of contracts by value are let using JCT/NEC respectively?
5. Do you insist that lead contractors use the standard subcontract versions of NEC/JCT contracts?
6. Are you using project bank accounts (PBAs)?
7. If you are using PBAs, what proportion of contracts per annum by value are using PBAs?
8. If you are not using PBAs, are there reasons for not doing so?

The response to your request as follows:

1. We don't use PAS 91 but we use the CCS PQQ if we do not use the open procedure
2. N/A
3. Varies, could be trade memberships; submission of method statements, submissions of past experience.
4. JCT Minor Works contracts.
5. No requirement for subcontract contracts specifically
6. No
7. N/A
8. We are delivering relatively small contracts with a relatively low contract value.

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Project and Information Co Ordinators,  
Tamworth Borough Council,  
Marmion House,  
Lichfield Street,  
Tamworth,  
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh  
Project and Information Co Ordinator