

Nicola Hesketh  
Project and Information Co Ordinator

**Our Ref: FOI3938/NH/02**  
**Please ask for: Nicola Hesketh**  
**Direct dial: 01827 709 587**  
**E-mail: FOImailbox@tamworth.gov.uk**

[name and address redacted]

Date 27th May 2016

Dear [name redacted]

### **Freedom of Information – Request for Information**

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

#### **Details of Your Request**

This FOIA request concerns steps Counting Officers are taking to ensure that UK voters registered in the district may receive and return overseas postal ballots in advance of the EU Referendum Count (23.06.2016).

Please email the information in electronic format (MS Excel/Word/PDF) to [email redacted].

1. Please provide the number of UK voters registered in your district as due to be issued with a Referendum postal ballot pack, sent to an overseas EU postal address, by separate totals in each of the 27 EU Member States (including Malta and Cyprus).
2. Please provide the total number of UK voters registered in your district as due to be issued with a Referendum postal ballot pack to an overseas Commonwealth and British territory, by separate totals in each named territory (excluding Malta and Cyprus).
3. Please provide the estimated or known cost/s for arranging an international business response licence with Royal Mail to cover for the first despatch (23-27.05.2016) and return of overseas postal ballot packs to overseas UK voters registered in your district.

As the registration process is ongoing, numbers should relate to completion totals for the first despatch (23-27.05.2016). I request the above information by 06.06.2016.

#### **The response to your request as follows:**

1.

Country	No of PVs
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Belgium	1
Cyprus	2
France	19
Germany	3
Ireland	6
Malta	1
Poland	1
Portugal	4
Spain	35

**2.**

Country	No of PVs
Australia	4
Canada	1
Hong Kong	2
New Zealand	1

3. Arrangements for the setting up of international business response licences with Royal Mail have been directed by the Chief Counting Officer and costs will be met centrally through provision made under ‘The Referendum on the UK’s Membership of the European Union (Counting Officers’ and Regional Counting Officers’ Charges) Regulations 2016’. The cost of setting up a licence for each CO’s voting area is £186 (inc. VAT). At this moment, without knowing the final number of overseas electors who will register and will request postal votes, and also being unable to estimate the likely return level of such postal votes, we cannot know the final cost and no estimates have been made

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Project and Information Coordinator,

Tamworth Borough Council,  
Marmion House,  
Lichfield Street,  
Tamworth,  
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh  
Project and Information Coordinator