

Nicola Hesketh
Project and Information Co Ordinator

Our Ref: FOI4087/NH/02
Please ask for: Nicola Hesketh
Direct dial: 01827 709 587
E-mail: FOImailbox@tamworth.gov.uk

[name redacted]

24th August 2016

Dear [name redacted]

Freedom of Information – Request for Information

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

Details of Your Request

1. *Following the last local government elections, has the Council deleted from its computer server the email addresses of ALL former councillors who were not re-elected? Yes/No*
 2. *If "No", how many former councillors who were not re-elected last year still have email addresses on the council's computer server and why have these email addresses been retained?*
 3. *Does the council review periodically the email addresses of its officers and employees and delete email addresses of those who are no longer employed by the council? Yes/No*
 4. *When were the email addresses of officers and employees last reviewed?*
 5. *If there has been no review, please explain the reason why.*
- Please acknowledge and reply to these five questions in an email without any attachments.*

The response to your request as follows:

1. **Yes**
2. **N/a**
3. **Yes**
4. **Carried out every 3 months**
5. **N/a**

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This council also believes in transparency of information, this includes requests made under the Freedom of Information Act and the Environmental Information Regulations and we reserve the right to publish these requests in our Disclosure Log along with the response, the requestors name and/or company where the information is requested on a regular basis. Care shall be taken not to publish your email address or physical address where it is considered personal information as defined under the Data Protection Act 1998.

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Tamworth Borough Council,
Marmion House,
Lichfield Street,
Tamworth,
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh
Project and Information Coordinator