

Nicola Hesketh
Project and Information CoOrdinator

Our Ref: FOI4280/NH/02
Please ask for: Nicola Hesketh
Direct dial: 01827 709 587
E-mail: FOImailbox@tamworth.gov.uk

[Name Redacted]

6th January 2017

Dear [Name Redacted]

Freedom of Information – Request for Information

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

Details of Your Request

Under the Freedom of Information Act within the last 24 months please provide the following information:

- 1) Does the council use a genealogy firm or tracing agents?
 - a) Is this firm or agent regulated?*
 - b I) Did you select the genealogy firm or tracing agents through a tendering process?*
 - b II) If yes, are you able to provide a copy of the winning tender application?*
 - c) For what reason would you require the services of a genealogy firm or tracing agents?**
- 2) For each public health funeral please provide :
 - a) The deceased persons first name and surname*
 - b) The deceased persons date of death and date of birth*
 - c) The last known residence of the deceased*
 - d) Has the next of kin of the deceased been traced?*
 - e) The date on which these details and any additional details have been referred to the Government Legal Department/ Treasury Solitcitor, Duchy of Lancaster, Duchy of Cornwall, QLTR, National Ultimus Haeres, or any other organisation.*
 - f) Name of any other organisation that these details have been passed to.**
- 3) Please provide name and contact details of the person and department who would need to contact family members or next of kin following a public health funeral.
 - a) Please provide name and contact details of the person and department who need to trace owner's of empty homes.**

The response to your request as follows:

1) Yes

a) Unknown

b I) No

b II) N/a

c) To find relatives of deceased

2) This information is considered publically available on our website at:

<http://www.tamworth.gov.uk/graves-and-cemeteries>

3) Elaine Williamson – Cemeteries Officer - Cemeteries@tamworth.gov.uk

a) Sue Phipps - Senior Private Sector Housing Officer - Sue-Phipps@tamworth.gov.uk

IMPORTANT NOTICE ABOUT USE OF INFORMATION PROVIDED UNDER THE FREEDOM OF INFORMATION ACT (FoIA)

Most of the information that we provide in response to Freedom of Information Act 2000 requests will be subject to copyright protection. In most cases the copyright will be owned by Tamworth Borough Council. The copyright in other information may be owned by another person or organisation, as indicated on the information itself.

You are free to use any information supplied for your own non-commercial research or private study purposes. The information may also be used for any other purpose allowed by a limitation or exception in copyright law, such as news reporting.

However, any other type of re-use, for example by publishing the information in analogue or digital form, including on the internet, will require the permission of the copyright owner. For information where the copyright is owned by Tamworth Borough Council details of the conditions on re-use can be provided on application to the contact below.

For information where the copyright is owned by another person or organisation you must apply to the copyright owner to obtain their permission.

This council also believes in transparency of information, this includes requests made under the Freedom of Information Act and the Environmental Information Regulations and we reserve the right to publish these requests in our Disclosure Log along with the response, the requestors name and/or company where the information is requested on a regular basis. Care shall be taken not to publish your email address or physical address where it is considered personal information as defined under the Data Protection Act 1998.

Project and Information Coordinator,
Tamworth Borough Council,
Marmion House,
Lichfield Street,
Tamworth,
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh
Project and Information Coordinator