

Nicola Hesketh
Project and Information CoOrdinator

Our Ref: FOI4797/NH/02
Please ask for: Nicola Hesketh
Direct dial: 01827 709 587
E-mail: FOImailbox@tamworth.gov.uk

[Name Redacted]
UNISON Local Government Service Group

21st November 2017

Dear [Name Redacted]

Freedom of Information – Request for Information

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

Details of Your Request

1. *Under the government's new funding arrangements for training apprenticeships, how much has your local authority contributed to the apprenticeship levy for this financial year 2017/2018?*
2. *Please can you:*
 - a. *Supply a copy of your model apprenticeship agreement or/and apprenticeship policy/ guidelines. If you do not have one, please state.*
 - b. *State which of the following levels of apprenticeship training is available by your local authority and state the apprentice full time weekly Pay for each:*
 - I. *Level 2*
 - II. *Level 3*
 - III. *Level 4*
 - IV. *Level 5*
 - V. *Other (please specify)*
3. *Apprentices employed on a contract of training of one year or more will receive annual incremental pay rises. Please supply a copy of the currently agreed pay scales applicable to apprentices employed by your local authority.*
4. *For 2015, what was the:*
 - a. *Total number of new apprentices employed:*
 - I. *Full time*
 - II. *Part time*
 - b. *Total number of existing staff employed on an apprenticeship scheme:*
 - I. *Full time*
 - II. *Part time*
 - c. *Total number of apprenticeships that were completed*
 - d. *Total number of new apprentices that gained further employment.*
5. *For 2016, what was the:*
 - a. *Total number of new apprentices employed:*
 - I. *Full time*
 - II. *Part time*
 - b. *Total number of existing staff employed on an apprenticeship scheme:*
 - I. *Full time*
 - II. *Part time*
 - c. *Total number of apprenticeships completed*
 - d. *Total number of new apprentices that gained employment*
6. *For the current year 2017, please:*
 - a. *State the total number of new apprentices employed:*
 - I. *Full time*
 - II. *Part time*
 - b. *State the total number of existing staff employed on an apprenticeship scheme:*

The response to your request as follows:

1. Under the government's new funding arrangements for training apprenticeships, how much has your local authority contributed to the apprenticeship levy for this financial year 2017/2018?
£18,635
2. Please can you:
 - a. Supply a copy of your model apprenticeship agreement or/and apprenticeship policy/guidelines. If you do not have one, please state. Don't currently have one – in progress.
 - b. State which of the following levels of apprenticeship training is available by your local authority and state the apprentice full time weekly Pay for each:
 - I. **Level 2 - £150 per week**
 - II. Level 3
 - III. Level 4
 - IV. Level 5
 - V. Other (please specify)
3. Apprentices employed on a contract of training of one year or more will receive annual incremental pay rises. Please supply a copy of the currently agreed pay scales applicable to apprentices employed by your local authority. Pay rises in line with age related NMW.
4. For 2015, what was the:
 - a. Total number of new apprentices employed:
 - I. Full time 3
 - II. Part time 0
 - b. Total number of existing staff employed on an apprenticeship scheme:
 - I. Full time 0
 - II. Part time 0
 - c. Total number of apprenticeships that were completed 2
 - d. Total number of new apprentices that gained further employment. 0
5. For 2016, what was the:
 - a. Total number of new apprentices employed:
 - I. Full time 3
 - II. Part time 0
 - b. Total number of existing staff employed on an apprenticeship scheme:
 - I. Full time 0
 - II. Part time 0
 - c. Total number of apprenticeships completed – in progress

d. Total number of new apprentices that gained employment 0

6. For the current year 2017, please:

a. State the total number of new apprentices employed:

I. Full time 3

II. Part time 0

b. State the total number of existing staff employed on an apprenticeship scheme:

c.

I. Full time 0

II. Part time 0

d. State the total number of apprenticeships completed – in progress

e. Total number of new apprentices that have gained employment up to September 2017
0

f. Supply a breakdown showing the current number of apprentices employed for each job role/function

HR – 1

Street Scene – 5

g. Supply a breakdown showing the current number of new and existing apprentices by race, disability, gender identity and sexual orientation.

- White – 100%

- Disabled – 16.67%

- Gender identity – 16.67% female, 83.33% male

- Sexual orientation – information not held

7. What terms and conditions are all your apprentices employed on? For example JNC, NJC, SJC, or other (please specify)

Tamworth Borough Council terms and conditions

When creating new and existing apprenticeships in your local authority, does your recruitment policy and procedures encourage managers not to create apprenticeship opportunities to replace jobs which have been deleted and not to replace employees in any circumstances?

Yes

8. Does your local authority add apprenticeships clauses to relevant tender specifications and encourage existing contractors to implement apprenticeship programmes in their contracts?

No

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Project and Information Coordinator,
Tamworth Borough Council,
Marmion House,
Lichfield Street,
Tamworth,
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh
Project and Information Coordinator