

Derek Bolton
Corporate Information Security Manager

Our Ref: FOI3649/DB/02
Please ask for: Derek Bolton
Direct dial: 01827 709 587
E-mail: foimailbox@tamworth.gov.uk

[Name Redacted]
Wye First Aid Ltd
Adedon
Tan House Lane,
Upperwick
Worcester
WR2 5SZ

28th October 2015

Dear [Name Redacted]

Freedom of Information – Request for Information

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

Details of Your Request

- 1) *Are these courses delivered in house by a LA trainer or are they contracted out?*
- 2) *Are they delivered under an Awarding Organisation/Body (AO), if so which one?*
- 3) *If not delivered under an AO to what organisation are they accredited?*
- 4) *Are contracted courses delivered under a framework agreement or as a single supplier contract?*
- 5) *If a framework, who are the top three main training providers of these courses and what percentage of the overall number of courses do they deliver? (ie FAW is delivered by Joe Bloggs Ltd who deliver approx 80% whilst John Doe Ltd delivers the remaining 20%)*
- 6) *Over the past 12 months:*
 - a) *How many of each course type has been delivered? (ie FAW 23, FAWR 7, PFA 32)*
 - b) *What is the total number of delegates to have attended training for each type of course? (ie FAW 1256, FAWR 589)*
 - c) *What is the maximum/minimum number of permitted delegates per course (ie FAW, min 6, max 12)*
 - d) *What has been the maximum/minimum number of delegates to attend an individual course, by type? (ie FAW min 5, max 11, FAWR min6, max 10)*
 - e) *What is the average number of delegates attending each course; by type? (ie FAW 11, FAWR 9)*
 - f) *What is the last 12 month total spend for each type of listed course?*

The response to your request as follows:

- 1) Outside company**
- 2) Various dependant on numbers to be trained at any one time**
- 3) First aid suppliers are not required to be accredited by HSE as of Oct 14**
- 4) They are a single supplier contract**
- 5) N/a**
- 6) a) We do not deliver any first aid courses, we send individuals**
 - b) AED 6, First Aid at Work 4, Emergency 11, First Aid requalification 10**
 - c) Determined by the provider**
 - d) We do not record this information**
 - e) We do not record this information**
 - f) AED £250, First Aid initial £640, Emergency £572, Requal £1,200**

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The Corporate Information Security Manager,
Tamworth Borough Council,
Marmion House,
Lichfield Street,
Tamworth,
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Derek Bolton
Corporate Information Security Manager