

Environmental Health and Regulatory Services

Current Fees & Charges Tamworth Borough Council and Changes from 1st January 2017.

SERVICE	Charges 2016 Current	Charges From 1 Jan 2017
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Animal Welfare – Stray Dog Collection Costs		
Same Day	£85.00	£85.00
One night kennelling	£99.00	£99.00
Two nights kennelling	£114.00	£114.00
Three nights kennelling	£128.00	£128.00
Four nights kennelling	£143.00	£143.00
Five nights kennelling	£157.00	£157.00
Six nights kennelling	£172.00	£172.00
Seven nights kennelling	£186.00	£186.00

General Licence / Registration		
Sex Establishments		
- new application	£3103.23	£3103.23
- renewal or transfer	£1499.48	£1499.48
- variation	£209.66	£209.66
Dangerous Wild Animals	£271.22	£271.22
Dog Breeding Establishments	£121.25	£121.25
Animal Boarding Establishments	£121.25	£121.25
Riding Establishments	£271.22	£271.22
Pet Animal Dealers		
- Up to 250sq m	£166.75	£166.75
- 251 to 500 sq m	£227.31	£227.31
- 501 to 1000 sq m	£291.71	£291.71
- Over 1000 sq m	£363.77	£363.77
Game Dealers	£13.56	£13.56
Acupuncture, Tattooing, Ear Piercing, Electrolysis	£121.25	£121.25
Motor Salvage Vehicle Operators		
- Registration	£91.83	£91.83
- Certified copies of register entries	£39.35	£39.35

Food Safety Act		
Copy of Single Entry	£17.95	£17.95
Copy of Category	£75.20	£75.20
- plus per entry	£1.33	£1.33
Copy of Register	£212.63	£212.63
- plus per entry	£1.33	£1.33
Admin for Issuing Invoice	£21.39	£21.39

Health & Safety		
Accident Investigation		
- Disclosure Information	£80.78 + VAT	£80.78 + VAT
- Factual Reports (including copies of photographs)	£154.84+VAT	£154.84+VAT

Environmental Information Act (deemed to include contaminated land enquiries)		
Research / Admin per hour (pre-payment)	£79.42	£79.42
Additional Charge for Invoicing	£21.81	£21.81
Photocopying of Documents (per side)	£0.83	£0.83

Environmental Protection Act 1990 Part 1		
Copies of Information		
- copies of register extracts (pre- payment)	£34.28	£34.28
- copy of list of applicants	£27.62	£27.62
- copy of an application (per process)	£27.62	£27.62
- plus photocopies per side	£0.83	£0.83
Admin Charge for Issuing Invoice	£21.81	£21.81

Drainage		
Drainage Enforcement	EHO £39.87	EHO £39.87
- Section 35 LGMPA	TO £26.17	TO £26.17
- Section 59 Building Act	Admin £17.92	Admin £17.92
Note – Charge determined on Officer’s Rates		

Hackney Carriage / Private Hire		
<i>Note – 1 year licence available in exceptional circumstance. Fee dealt with on individual basis.</i>		
New Driver Application – 3 Year Licence		
Year 1 – DVLA, DBS, Knowledge Test, Admin	£169.50	£169.50
Year 2 – DVLA, Admin	£60.00	£60.00
Year 3 – DVLA, Admin	£60.00	£60.00
Medical required dealt with Med Centre direct		
Total for Licence	£289.50	£289.50
Current Driver Renewal		
Year 1 – DVLA, DBS, Admin	£142.00	£142.00
Year 2 – DVLA, Admin	£60.00	£60.00
Year 3 – DVLA, Admin	£60.00	£60.00
Medical required dealt with Med Centre direct		
Total for Licence	£262.00	£262.00
Operators Licence including 2 x DBS – 5 years		
	£201.00	£201.00
Hackney carriage – under 4 years old		
	£152.50	£102.50
Hackney carriage – over 4 years old		
	£180.00	£130.00
Private Hire Vehicle – under 4 years old		
	£106.50	£106.50
Private Hire Vehicle – over 4 years old		
	£184.00	£134.00
Change of Hackney carriage		
	£97.50	£47.50
Change of Private Hire Vehicle		
	£101.50	£51.50
Change of owner		
	£27.50	£27.50
Replacement Plate		
	£38.50	£38.50
Replacement stickers (includes 2 stickers)		
	£15.75	£15.75
<i>Missed Fitness Test (Paid direct to garage)</i>		
	<i>£68.50</i>	<i>£24.00</i>
<i>Retest Fitness Test (Paid direct to garage)</i>		
	<i>N/A</i>	<i>£12.00</i>
Bounced cheques		
	£27.50	£27.50
Cancelled Insurance without notification		
	£55.00	£55.00
Failure to return plate within 7 days		
	£55.00	£55.00
Knowledge Test retake		
	£55.00	£55.00
Exceptional Age Policy (Inspection)		
	£55.00	£55.00
Plate Bracket		
	£10.00	£10.00
DVLA check*		
	£5.00	£5.00
DBS check*		
	£54.50	£54.50
<i>Medical (Paid direct to medical centre)*</i>		
	<i>£35.00</i>	<i>£35.00</i>
<i>Fitness Test (Paid direct to garage)*</i>		
	<i>£50.00</i>	<i>£50.00</i>
Plate*		
	£20.00	£20.00
External Sticker* (per sticker)		
	£2.00	£2.00
*Licence fee may change if these charges change.		

Scrap Metal Dealers Act 2015		
Site Licence	£423.00	£423.00
Additional Site	£323.00	£323.00
Renewal site licence	£423.00	£423.00
Variation site licence	£149.50	£149.50
Collectors Licence	£199.00	£199.00
Renewal Collectors licence	£199.00	£199.00
Variation Collectors licence	£149.50	£149.50
Replacement or copy of licence	£10.25	£10.25
Change of licence details	£49.75	£49.75
Change of site manager	£49.75	£49.75
Change of site	£149.50	£149.50
Change collectors to site licence	£323.00	£323.00
Change site to collectors licence	£49.75	£49.75

FEES PRESCRIBED BY HER MAJESTY'S GOVERNMENT

Licensing Act 2003 †		
Personal licences	Application for the grant or renewal of a personal licence	£37.00
	Theft, loss etc of personal licence	£10.50
	Duty to notify change of name or address (personal licence)	£10.50
Temporary Event	Temporary event notice (for each event)	£21.00
	Theft, loss etc of temporary event notice	£10.50
Premises Licence	Theft, loss, etc of premises licence or summary	£10.50
	Application for a provisional statement where premises being built etc	£315.00
	Notification of change of name or address (holder of licence)	£10.50
	Application to vary licence to specify individual as premises supervisor	£23.00
	Application for transfer of premises licence	£23.00
	Interim authority notice following death etc of licence holder	£23.00
Club Premises Certificate	Theft, loss etc of certificate or summary	£10.50
	Notification of change of name or alteration of rules of club	£10.50
	Change of relevant registered address of club	£10.50
	Right of freeholder etc to be notified of licensing matters	£21.00
*	Supply of copies of information contained in register	£0.83 per side of A4

Fee Bands †

Premises and club application and annual fees - each premises that is licensable will be allocated to a fee band according to rateable value. See Table 1 - Fee Bands

Table 1 - Fee Bands †

Rateable Value	Band
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

Premises Licence Fees †

Key

† = Fees under the Licensing Act 2003,

* = Not set by statute

Table 2 – Premises Licence Fees

	A	B	C	D	E
New application & variation	£100	£190	£315	£450	£635
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)	N/A	N/A	N/A	x2 (£900)	x3 £1905)
Annual charge [‡]	£70	£180	£295	£320	£350
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (Bands D & E only)	N/A	N/A	N/A	x2 £640	x3 £1050

[‡]There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please contact the Licensing Team for details.

Premises licences sought for community centres and some schools that permit regulated entertainment but do not permit the supply of alcohol and / or the provision of late night refreshment will not incur a fee. For more information please contact the Licensing Team

Club Premises Certificate †

	A	B	C	D	E
New application and variation	£100	£190	£315	£450	£635
Annual Charge	£70	£180	£295	£320	£350

Key

- † = **Fees under the Licensing Act 2003,**
- * = **Not set by statute**

Gambling Act 2005		
Premises Type	New Application	Annual Fee
New Small Casino	£5860.00	£2770.00
New Large Casino	£7080.00	£4250.00
Regional Casino	£10260.00	£5000.00
Bingo Club	£2760.00	£880.00
Betting Premises (excluding Tracks)	£2610.00	£525.00
Betting Premises (Tracks)	£2260.00	£945.00
Family Entertainment Centre	£1480.00	£610.00
Adult Gaming Centre	£1480.00	£945.00

Small Lottery Licence		
Type	Set by	Fee/Charge 2014/15
Grant	Statute	£40.00
Renewal	Statute	£20.00

Gaming Licence Permit (3 years)

Type	Set by	Fee/Charge 2014/15
Gaming machine permit premises with liquor licence	Statute	50.00

Type	Set by	Fee/Charge 2014/15
Club machine permit	Statute	Grant: £200.00 Annual fee: £50.00
Club machine permit	Statute	Grant: £200.00 Annual fee: £50.00

Gambling Act 2005

Premises Type	App Vary	App Transfer	App Reinstatement	App Provisional Statement	Licence App (Provisional Statement Holders)	Copy Licence	Notification of Change
New Small Casino	2850.00	1400.00	1100.00	5860.00	2340.00	25.00	50.00
New Large Casino	3030.00	1900.00	1100.00	7080.00	3500.00	25.00	50.00
Regional Casino	3650.00	3000.00	3460.00	10260.00	5000.00	25.00	50.00
Bingo Club	1390.00	880.00	920.00	2770.00	970.00	25.00	50.00
Betting Premises (excluding Tracks)	1070.00	880.00	920.00	2610.00	970.00	25.00	50.00
Betting Premises (Tracks)	1070.00	730.00	700.00	2260.00	900.00	25.00	50.00
Family Entertainment Centre	880.00	730.00	700.00	1480.00	710.00	25.00	50.00
Adult Gaming Centre	880.00	880.00	920.00	1480.00	890.00	25.00	25.00

Temporary Use Notice	375.00
Replacement Copy	25.00

Local Authority Pollution Prevention and Control (LAPPC) charges for 2014/15 The fees and charges are set by the Secretary of State and are reviewed annually with effect from the 1 April.

Type of charge	Type of process	2011/12 Fee		
Application Fee	Standard process	£1579		
	Additional fee for operating without a permit	£1137		
	PVRI, SWOBs and Dry Cleaners	£148		
	PVR I & II combined	£246		
	VRs and other reduced fee activities	£346		
	Reduced fee activities: Additional fee for operating without a permit	£68		
	Mobile plant	£1579		
	for the third to seventh applications	£943		
	for the eighth and subsequent applications	£477		
	Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts			
Annual Subsistence Charge	Standard process Low	£739 (+£99)*		
	Standard process Medium	£1111(+£149)*		
	Standard process High	£1672 (+£198)*		
	PVRI, SWOBs and Dry Cleaners L/M/H	£76	£151	£227
	PVR I & II combined L/M/H	£108	£216	£326
	VRs and other reduced fees L/M/H	£218	£349	£524
	Mobile plant, for first and second permits L/M/H	£618	£989	£1484
	for the third to seventh permits L/M/H	£368	£590	£884
	eighth and subsequent permits L/M/H	£189	£302	£453
	Late payment Fee	£50		
		* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation		
	Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts			
Transfer and Surrender	Standard process transfer	£162		
	Standard process partial transfer	£476		
	New operator at low risk reduced fee activity (extra one-off subsistence charge)	£75		
	Surrender: all Part B activities	£0		
	Reduced fee activities: transfer	£0		
	Reduced fee activities: partial transfer	£45		
Temporary transfer for mobiles	First transfer	£51		
	Repeat transfer	£10		
	Repeat following enforcement or warning	£51		
Substantial change	Standard process	£1005		
	Standard process where the substantial change results in a new PPC activity	£1579		
	Reduced fee activities	£98		

LAPPC mobile plant charges for 2014/15 (Not using simplified permits)

Number of permits	Application fee 2011/12	Subsistence fee 2011/12		
		Low	Med	High
1	£1579	£618	£989	£1484
2	£1579	£618	£989	£1484
3	£943	£368	£590	£884
4	£943	£368	£590	£884
5	£943	£368	£590	£884
6	£943	£368	£590	£884
7	£943	£368	£590	£884
8 and over	£477	£189	£302	£453

LA-IPPC charges for 2014/15

NB – every subsistence charge in the table below includes the additional £99 charge to cover LA extra costs in dealing with reporting under the EPRTR Regulation.

Type of charge	Local authority element 2014/15
Application	£3218
Additional fee for operating without a permit	£1137
Annual Subsistence LOW	£1384
Annual Subsistence MEDIUM	£1541
Annual Subsistence HIGH	£2233
Late Payment Fee	£50
Substantial Variation	£1309
Transfer	£225
Partial transfer	£668
Surrender	£668

Key

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.

Reduced fee activities are listed in the Schedule to the Part B scheme.

Newspaper advertisements

Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs