

### **Supporting Small Business Rate Relief**

In cases where your rates liability has significantly increased following the revaluation of business rates properties effective from 01 April 2017 due to you losing some or all of your entitlement to small business rate relief you may be entitled to an award of discretionary relief in line with our policy adopted 19 October 2017.

The criteria for awarding relief is that any ratepayer in receipt of small business rate relief as at 31 March 2017 should not have an increase in their rates bill of over £600 from 2016/17 to 2017/18 (subject to complying with state aid de minimis regulations, maximum €200,000 of aid over a three year period)

If you believe you fit the above criteria, please complete the declaration overleaf and return it to **The Revenues Team, Tamworth Borough Council, Marmion House, Tamworth B79 7BZ** or email it to [businessrates@tamworth.gov.uk](mailto:businessrates@tamworth.gov.uk)

The Council will determine those cases where eligibility for the relief is unclear on a case by case basis. The Council may ask you to provide further information to support your application.

Ratepayer	
Rates Account Reference	
Address of Property	
<b>I have read the criteria for the award of discretionary supporting small businesses relief, believe I fulfil the conditions to qualify and wish to apply for this relief. I have read the information below regarding state aid and confirm that I will notify Tamworth Borough Council of any state aid received so that they can confirm any relief awarded is de minimis for state aid purposes.</b>	
Name	
Signed	
Capacity in which signed (e.g. director, partner, ratepayer etc.	
Phone no.	
Email	

### State Aid

The award of discretionary rate relief is considered likely to amount to state aid. However it will be state aid compliant where it is provided in accordance with the De Minimis Regulations EC 1407/2013. The De Minimis Regulations allow an undertaking to receive up to €200,000 'de minimis' aid over a rolling three year period. If you are receiving, or have received, any 'de minimis' aid granted during the current or two previous financial years (from any source), you should inform the local authority immediately with details of the aid received.

This relief would be awarded for the 2017/18 financial year however you may be awarded further relief in future years. Should your circumstances change the relief award may be adjusted accordingly.

Should your circumstances change you should notify us immediately and the relief will be cancelled or adjusted accordingly.

The Council has a duty to protect public funds and we may need to check your information with other information we hold within the Council. We may also exchange information with other agencies, councils, government departments or bodies administering public funds to make sure the information is accurate, prevent or detect crime and to protect public funds.