

Tamworth Locality Commissioning Hub

Introduction

This document sets out the principles, governance and operating model of Tamworth's Locality Commissioning Hub.

Background

Tamworth has a well established strategic partnership which is built around the statutory Responsible Authorities Group. The Tamworth Strategic Partnership brings partners from the statutory, voluntary and private sectors together to deliver improved outcomes for the residents of Tamworth under the single vision of **One Tamworth, Perfectly Placed**.

In April 2014, Staffordshire's Health and Well-being Board engaged the Chief Executive of Tamworth Borough Council to undertake a piece of work on its behalf; ***To clearly articulate the role of district/borough councils and their broader locality partnerships in the delivery of the Health & Wellbeing Strategy outcomes.***

A key recommendation from this work, which was approved by the Health and Wellbeing Board in July 2014, was the establishment and development of Locality Commissioning Boards. Tamworth already had an emerging Commissioning Hub which had grown organically based on multi-agency commissioner conversations. This has now evolved into Tamworth's Locality Commissioning Hub which reports to the Tamworth Strategic Partnership.

The Partnership and Commissioning Landscape

1. Governance

Tamworth's strategic partnership landscape includes the following key bodies:

Tamworth Strategic Partnership (TSP)

This is the primary body for partnership working within Tamworth. This partnership, through its Strategic Board, sets the strategic vision and includes senior politicians and officers from partner organisations.

Locality Commissioning Hub (LCH)

This Hub is tasked to deliver the TSP strategic outcomes and Staffordshire's Health and Wellbeing strategic outcomes (and any other appropriate outcomes) through locality based delivery. Commissioners from partner organisations operate within the Hub. The Hub reports on commissioning plans and outcomes to the TSP. To support the work of the Hub, Task and

Finish groups may be set up to undertake the more detailed work and consultation.

Task and Finish Groups

The number and subject matter of the theme groups will vary depending on the shared priorities identified by the TSP. The Task and Finish Group undertakes the detailed work around needs analysis, service redesign, and consultation, based on strategic commissioning methodology. The following commissioning cycle is a useful guide:



Membership of the Task and Finish Groups will include Commissioners, Providers, Schools and Service Users/Community representatives. The Task and Finish Groups will advise the Locality Commissioning Hub.

2. Partnership Structure

The TSP structure chart is attached as appendix 1.

3. LCH Functions

The functions of the LCH will include:

- Establishing and setting the strategic needs for Tamworth
- Producing an annual Commissioning Plan
- Developing and influencing service specifications
- Managing commissioning processes and procurement activity including evaluation of tenders
- Performance management of appropriate contracts
- Overseeing de-commissioning processes

4. Membership

Membership will include key Commissioning Leads from partner agencies:

Core Membership:

Tamworth Borough Council
Staffordshire County Council
Staffordshire Public Health
South Staffordshire & Seisdon Peninsula Clinical Commissioning Group
Police/PCC

Wider membership as and when appropriate

Fire and Rescue Service
Probation Service
South Staffordshire College
Voluntary and Community Sector
Business Enterprise Partnership

5. LCH's Operating Principles

Partner organisations on the Tamworth Locality Commissioning Hub have agreed:

- To commit to the principle of pooling and aligning resources, intentions and funding at a strategic level
- To work towards the devolution of resources, accountability, support and funding in order to invest in locality based delivery
- To focus upon commissioning for outcomes and to work together to influence and not just spend
- To commit to the principle of developing the locality agenda through alignment with and the integration of Locality Based Commissioning across all of Staffordshire's strategic priorities and work streams
- To commit to sustaining Tamworth's Locality Commissioning Hub by:
 - Supporting innovation
 - Investing in partnerships
 - Training all who require it
 - Plan, measure and evaluate all commissioning activity
 - Maximise the benefits of all resources: Assets; People, Funding, and Knowledge.

6. Commissioning Plan

Tamworth's LCH will focus on the key areas of partnership interest. These priorities will be set out in an annual Commissioning Plan which will be taken to the TSP Strategic Board for formal approval.

The Commission Plan will be underpinned by the following guiding principles:

- We will commission for outcomes, making full use of evidence based tools to measure outcomes e.g. the Outcome Star
- We will commission based on evidence of need
- We will promote co-production wherever possible
- We will seek to influence wider commissioning
- We will co-ordinate and join up funding streams as appropriate
- We will manage demand through supporting behaviour change and increased resilience

7. Accountability

The Chief Executive, Director of Communities Planning and Partnerships and the Director of Housing and Health have delegated authority from Cabinet to represent Tamworth Borough Council on the Commissioning Hub.

Other partners will abide by their own organisation's governance and financial requirements.

The Commissioning Hub will oversee, influence and authorise spending decisions against the agreed priorities. However as the TSP and LCH are not legal entities, the procurement of services and performance management requirements will follow the governance/financial regulations of the most appropriate or host organisation.

