



**Tamworth Borough Council**  
Communities, Planning & Partnerships

# Grants to Voluntary Organisations Application Form

Name of Voluntary Organisation \_\_\_\_\_

Name and address of main contact \_\_\_\_\_  
\_\_\_\_\_

Telephone no: \_\_\_\_\_ Email address \_\_\_\_\_

If your organisation is a registered charity, please provide the registration number.  
(Please enclose a copy of your organisation's constitution even if you are not a registered charity)

\_\_\_\_\_

What are the main aims and purposes of your organisation?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the total amount of grant aid requested from Tamworth Borough Council  
£ \_\_\_\_\_

What is the purpose to which the grant aid will be put? (see guidelines for applicants)

- a) Running costs  Go to 1 below
- b) Equipment  Go to 2 below
- c) Other  Go to 2 below

**1: Please give details of the running costs you are applying for. Include full costings.**

Description	Amount	Date
1	£	
2	£	
3	£	
4	£	
5	£	
Total	£	

**2: Please give details of full costings of the equipment, new project/initiative you are applying for.**

Description	Amount	Date
1	£	
2	£	
3	£	
4	£	
5	£	
Total	£	

What support does your organisation, or has your organisation received

	Amount	Date
Tamworth Borough Council, Grants to Voluntary Organisations	£	
Staffordshire County Council	£	
Tamworth Borough Council, Arts Grants	£	
Sports Club Grants	£	
Others (please specify)	£	
Total	£	

**Please enclose a copy of your most recent audited accounts, or balance sheets for the last two-years/most recent bank statement.**

How many people will benefit from this grant? \_\_\_\_\_

How many of them live within Tamworth BC area? \_\_\_\_\_

How many of them are: (please give approximate numbers)

Elderly people \_\_\_\_\_ Women or girls \_\_\_\_\_ Children/young people \_\_\_\_\_

Lone parents \_\_\_\_\_ Disabled people \_\_\_\_\_ Unemployed people \_\_\_\_\_

Minority/Ethnic \_\_\_\_\_ Men \_\_\_\_\_ Young parents \_\_\_\_\_

What will your project/service do?

Please describe any contributions you are making towards this project

Please explain how the residents of Tamworth will benefit if your application is successful.  
Who will be the main beneficiaries?

How does this service/project support Tamworth Borough Council priorities?

To what extent, if any, are your organisation's accommodation and other costs subsidised?  
(i.e. Discretionary Rate Relief)

**Please tell us your Bank Account details:**

Organisation's Account Name \_\_\_\_\_  
(Please make sure this is the exact name that appears on your Group's Bank Account)

Bank Account No \_\_\_\_\_ Bank Sort Code No \_\_\_\_\_

Authorised signatories for this account

1 \_\_\_\_\_

2 \_\_\_\_\_

**Please state your current balance/reserves:**

(Please attach a cash flow projection for the coming year if you do not have recent accounts)

£ \_\_\_\_\_ Date \_\_\_\_\_

**Declaration**

I declare, on behalf of the Organisation, that:

The application is submitted with the support of the Organisation's Management Committee

To the best of my knowledge and belief the information I have given is correct.

Signed \_\_\_\_\_

Print Name \_\_\_\_\_

Office Held \_\_\_\_\_

Date \_\_\_\_\_

	Yes	No	N/A
Before posting please check that you have enclosed: (Please tick)			
A copy of your most recent audited accounts, bank statements and/or cash flow for the coming year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A copy of your Organisation's Constitution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Estimates over £200	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A Safeguarding Children Policy (this is required for all projects working with any children or young people)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A Safeguarding Adults Policy (this is required for all projects working with adults at risk of abuse and neglect)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Does your organisation have appropriate Disclosure and Barring Service certificates for staff working with children or adults at risk of abuse and neglect

Yes	No	N/A
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please return to: Karen Clancy, Partnership Funding Officer, Communities, Planning & Partnerships, Tamworth Borough Council, Marmion House, Lichfield Street, Tamworth, Staffordshire B79 7BZ.

Direct dial: 01827 709565 E-mail: karen-clancy@tamworth.gov.uk