

Nicola Hesketh
Project and Information CoOrdinator

Our Ref: FOI3820/NH/02
Please ask for: Nicola Hesketh
Direct dial: 01827 709 587
E-mail: FOImailbox@tamworth.gov.uk

[name redacted]

18th March 2016

Dear [name redacted]

Freedom of Information – Request for Information

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

Details of Your Request

- 1) *Does the council have any dealings with, or pass any information to genealogical companies probate specialist or genealogy firms? (Outside the parameters of FOI). Please include any past dealings in the last 12 months.*
- 2) *What are the names of those companies?*
- 3) *For what purpose are those companies used?*
- 4) *Which department is in contact with that genealogical companies, probate specialists or genealogy firms?*
- 5) *Who and/or which department makes the executive decision to contact the genealogical companies, probate specialists or genealogy firms?*
- 6) *Provide the name of the council staff, job title, department, email and telephone number of the person who contacts the genealogical companies, probate specialists or genealogy firms.*
- 7) *Does the council use a particular company? If yes, what are the reasons behind them?*
- 8) *Does the council get paid from those companies?*
- 9) *If yes, in what format does the council receive the payment? And how much does the council get paid?*
- 10) *Does the council use the companies, probate specialists or firms when there is a public health funeral?*

The response to your request as follows:

1) Yes to trace relatives of deceased

- 2) Estate research
- 3) Trace relatives of deceased
- 4) Cemeteries
- 5) Cemeteries
- 6) Elaine Williamson Cemeteries officer 01827 709343 cemeteries @tamworth.gov.uk
- 7) Estate research
- 8) No
- 9) N/A
- 10) Trace relatives of deceased

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This council also believes in transparency of information, this includes requests made under the Freedom of Information Act and the Environmental Information Regulations and we reserve the right to publish these requests in our Disclosure Log along with the response, the requestors name and/or company where the information is requested on a regular basis. Care shall be taken not to publish your email address or physical address where it is considered personal information as defined under the Data Protection Act 1998.

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Marmion House,
Lichfield Street,
Tamworth,
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Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh
Project and Information CoOrdinator