

Nicola Hesketh
Project and Information CoOrdinator

Our Ref: FOI3821/NH/02
Please ask for: Nicola Hesketh
Direct dial: 01827 709 587
E-mail: FOImailbox@tamworth.gov.uk

[name redacted]

18th March 2016

Dear [name redacted]

Freedom of Information – Request for Information

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

Details of Your Request

Q1.	As part of the authority's Council Tax registration process, do you collect data on property tenure?	
	Yes, for all tenures	
	Yes, for rental property only	
	No	Please give the reasons why not.
Q2.	For rental properties, do you ask for information about the landlord?	
	Yes	
	No	
Q3.	Which Council departments/services are able to access the tenure/landlord data?	
	All	
	Housing	
	Planning/Development Control	
	Finance	
	Environmental Services	
	Trading Standards	
	Licensing	
	Other (Please list)	

The response to your request as follows:

- 1. Yes (for all tenures): Info requested but we do not pursue for information unless critical to the CT registration/ billing process**

2. **Yes: Info requested but we do not pursue for information unless critical to the CT registration/ billing process**
3. **All: Under fair use notification the information may be shared where relevant between departments.**

IMPORTANT NOTICE ABOUT USE OF INFORMATION PROVIDED UNDER THE FREEDOM OF INFORMATION ACT (FoIA)

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This council also believes in transparency of information, this includes requests made under the Freedom of Information Act and the Environmental Information Regulations and we reserve the right to publish these requests in our Disclosure Log along with the response, the requestors name and/or company where the information is requested on a regular basis. Care shall be taken not to publish your email address or physical address where it is considered personal information as defined under the Data Protection Act 1998.

Project and Information Coordinator,

Tamworth Borough Council,

Marmion House,

Lichfield Street,

Tamworth,

B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh
Project and Information CoOrdinator