

Nicola Hesketh  
Project and Information Co Ordinator

**Our Ref: FOI3962/NH/02**  
**Please ask for: Nicola Hesketh**  
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[name redacted]  
Suresite  
4N3D54 Fol, Redgrave Court  
Bootle  
Merseyside  
L20 7HS

27<sup>th</sup> June 2016

Dear [name redacted]

## Freedom of Information – Request for Information

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

### Details of Your Request

*I am writing under the Freedom of Information Act 2000 to request details of breaches of the Data Protection Act within in your organisation; specifically I am asking for:*

1a. *Approximately how many members of staff do you have?*

1b. *Approximately how many contractors have routine access to your information?  
(see [www.suresite.net/foi.php](http://www.suresite.net/foi.php) for clarification of contractors if needed)*

2a. *Do you have an information security incident/event reporting policy/guidance/management document(s) that includes categorisation/classification of such incidents?*

2b. *Can you provide me with the information or document(s) referred to in 2a? (This can be an email attachment of the document(s), a link to the document(s) on your publicly facing web site or a 'cut and paste' of the relevant section of these document(s))*

3a. *Do you know how many data protection incidents your organisation has had since April 2011? (Incidents reported to the Information Commissioners Office (ICO) as a Data Protection Act (DPA) breach)*

*Answer: Yes, No, Only since (date):*

3b. *How many breaches occurred for each Financial Year the figures are available for?*

*Answer FY11-12: FY12-13: FY13-14: FY14-15:*

4a. *Do you know how many other information security incidents your organisation has had since April 2011? (A breach resulting in the loss of organisational information other than an incident reported to the ICO, eg compromise of sensitive contracts or encryption by malware. )*

*Answer: Yes, No, Only since (date):*

4b. *How many incidents occurred for each Financial Year the figures are available for?*

*Answer FY11-12: FY12-13: FY13-14: FY14-15:*

5a. *Do you know how many information security events/anomaly your organisation has had since April 2011? (Events where information loss did not occur but resources were assigned to investigate or recover, eg nuisance malware or locating misfiled documents.)*

*Answer: Yes, No, Only since (date):*

5b. *How many events occurred for each Financial Year the figures are available for?*

*Answer FY11-12: FY12-13: FY13-14: FY14-15:*

6a. *Do you know how many information security near misses your organisation has had since April 2011? (Problems reported to the information security teams that indicate a possible technical, administrative or procedural issue.)*

*Answer: Yes, No, Only since (date):*

6b. *How many near-misses occurred for each Financial Year the figures are available for?*

*Answer FY11-12: FY12-13: FY13-14: FY14-15:*

The response to your request as follows:

1a. Approx 312 full time equivalent

1b. Approx 115

2a. Yes

2b. This information is publicly available at: <http://www.tamworth.gov.uk/data-protection-act> (Section 11 of the Data Protection Policy) Therefore the information you have requested is considered exempt under Section 21 of the Freedom of Information Act 2000 where this authority is not obliged to provide the information again where it is publicly accessible by other means

3a. Yes

3b. Answer FY11-12: FY12-13: FY13-14: FY14-15: FY15-16: 1

4a. Yes

4b. Answer FY11-12: 18 FY12-13: 19 FY13-14: 14 FY14-15: 11

5a. No

5b. N/a

6a. None reported, however we are regularly audited and any vulnerabilities in our processes are identified and rectified where appropriate.

6b. N/a

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Marmion House,  
Lichfield Street,  
Tamworth,  
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh  
Project and Information Coordinator