

Nicola Hesketh  
Project and Information Co Ordinator

**Our Ref: FOI4094/NH/02**  
**Please ask for: Nicola Hesketh**  
**Direct dial: 01827 709 587**  
**E-mail: FOImailbox@tamworth.gov.uk**

[name and address redacted]

24<sup>th</sup> August 2016

Dear [name redacted]

### **Freedom of Information – Request for Information**

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

#### **Details of Your Request**

##### *Maverick spend*

- *What is the total percentage of spend classed as 'maverick spend' across the whole of your organisation in the following financial years?*

<i>Timescale</i>	<i>Maverick spend percentage</i>	<i>Maverick spend total</i>
<i>2012 – 2013</i>		
<i>2013 – 2014</i>		
<i>2014 – 2015</i>		
<i>2015 – 2016</i>		

- *What is the percentage of non-procurement staff that use or have access to an e-procurement system?*
- *Does your organisation have a sanction system in place for non-compliance to procurement practices?*
- *What percentage of transactions are multi-sourced?*

<i>Number of quotes obtained</i>	<i>Response (percentage)</i>	<i>Additional comments</i>
<i>One</i>		
<i>Two</i>		
<i>Three</i>		
<i>Four</i>		
<i>Five</i>		
<i>Six</i>		
<i>Seven</i>		
<i>Eight</i>		
<i>Nine</i>		
<i>Ten</i>		

#### **The response to your request as follows:**

- **We do not record or monitor this so do not have any information readily available. We do publish our contract registers, and details of orders raised over £5k with**

contract/procurement details can be accessed using the following link: -

<http://www.tamworth.gov.uk/spending-summary>

- 10%
- Procurement practices are set out in Standing orders and Financial Guidance, which all staff are required to comply with.
- We do not maintain any records of this, however, our procedures and Financial Guidance requires at least 3 written quotes or estimates for expenditure £2k and above.

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Project and Information Coordinator,  
Tamworth Borough Council,  
Marmion House,  
Lichfield Street,  
Tamworth,  
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh  
Project and Information Coordinator