

Nicola Hesketh  
Project and Information Co Ordinator

**Our Ref: FOI4137/NH/02**  
**Please ask for: Nicola Hesketh**  
**Direct dial: 01827 709 587**  
**E-mail: FOImailbox@tamworth.gov.uk**

[name redacted]  
NGA Human Resources  
People building 2  
Maylands Avenue  
Hemel Hempstead  
HP2 4NW

10<sup>th</sup> October 2016

Dear [name redacted]

### **Freedom of Information – Request for Information**

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

#### **Details of Your Request**

*See attached letter*

#### **The response to your request as follows:**

- In-house
- In-house
- None
- None
- Cost of HR solution:  
[http://www.tamworth.gov.uk/sites/default/files/finance\\_docs/Budget-Book-Final-2016-2017.pdf](http://www.tamworth.gov.uk/sites/default/files/finance_docs/Budget-Book-Final-2016-2017.pdf) page 133 to 135
- Cost of Payroll solution:  
[http://www.tamworth.gov.uk/sites/default/files/finance\\_docs/Budget-Book-Final-2016-2017.pdf](http://www.tamworth.gov.uk/sites/default/files/finance_docs/Budget-Book-Final-2016-2017.pdf) page 136

#### **IMPORTANT NOTICE ABOUT USE OF INFORMATION PROVIDED UNDER THE FREEDOM OF INFORMATION ACT (FoIA)**

Most of the information that we provide in response to Freedom of Information Act 2000 requests will be subject to copyright protection. In most cases the copyright will be owned by Tamworth Borough Council. The copyright in other information may be owned by another person or organisation, as indicated on the information itself.

You are free to use any information supplied for your own non-commercial research or private study purposes. The information may also be used for any other purpose allowed by a limitation or exception in copyright law, such as news reporting.

However, any other type of re-use, for example by publishing the information in analogue or digital form, including on the internet, will require the permission of the copyright owner. For information where the copyright is owned by Tamworth Borough Council details of the conditions on re-use can be provided on application to the contact below.

For information where the copyright is owned by another person or organisation you must apply to the copyright owner to obtain their permission.

This council also believes in transparency of information, this includes requests made under the Freedom of Information Act and the Environmental Information Regulations and we reserve the right to publish these requests in our Disclosure Log along with the response, the requestors name and/or company where the information is requested on a regular basis. Care shall be taken not to publish your email address or physical address where it is considered personal information as defined under the Data Protection Act 1998.

Project and Information Coordinator,  
Tamworth Borough Council,  
Marmion House,  
Lichfield Street,  
Tamworth,  
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh  
Project and Information Coordinator



NGA Human Resources  
PeopleBuilding 2  
Maylands Avenue  
Hemel Hempstead  
HP2 4NW

Christie Tims  
HR Manager  
Tamworth Borough Council  
Marmion House

TAMWORTH  
B79 7BZ

Dear Christie,

I am writing to make an open government request for all the information to which I am entitled under the Freedom of Information Act 2000.

Please provide me with the following information:

- Current HR provider
- Current payroll provider
- HR solution contract end date
- Payroll solution contract end date
- Cost of HR solution
- Cost of payroll solution

I would like the above information to be provided to me as electronic copies where possible, or alternatively via post.

If this request is too wide or unclear, I would be grateful if you could contact me as I understand that under the Act, you are required to advise and assist requesters. If any of this information is already in the public domain, please can you direct me to it, with page references and URLs if necessary?

If the release of any of this information is prohibited on the grounds of breach of confidence, I ask that you supply me with copies of the confidentiality agreement and remind you that information should not be treated as confidential if such an agreement has not been signed.

I understand that you are required to respond to my request within the 20 working days after you receive this letter. I would be grateful if you could confirm that you have received this request.

Please send your email responses to [email redacted], and any written responses for my attention at the address at the top of this letter.

I look forward to hearing from you.

Yours faithfully

[name redacted]  
NGA Human Resources

Proprietary and Confidential to NGA Human Resources

Registered Office: Peoplebuilding 2, Peoplebuilding Estate, Maylands Avenue, Hemel Hempstead, Hertfordshire, HP2 4NW

Registered in England no: 1587537