

Nicola Hesketh  
Project and Information Co Ordinator

**Our Ref: FOI4160/NH/02**  
**Please ask for: Nicola Hesketh**  
**Direct dial: 01827 709 587**  
**E-mail: FOImailbox@tamworth.gov.uk**

[name redacted]  
Goodman Nash Ltd.  
7/8 Prince Maurice Court,  
Hambleton Avenue, Devizes,  
Wiltshire  
SN10 2RT

31<sup>st</sup> October 2016

Dear [name redacted]

### **Freedom of Information – Request for Information**

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

#### **Details of Your Request**

*Please could you provide the information below for every open/live account within your charging authority, preferably on an emailed Excel spreadsheet, along with the date the data was extracted from your system.*

- *Current account holder/ratepayer*
- *Account number*
- *Property reference number*
- *Account start date*
- *Address and postal code*
- *Correspondence or billing address*
- *Rateable value (RV)*
- *An indicator as to whether the property is occupied or empty*
- *Including detail of any applied exemptions where applicable*
- *Details of any relief applied to the account including type and amount, and start date of relief*
- *This may include (but is not limited to) charitable relief, discretionary reliefs, small business rates, reoccupation relief, enterprise zone relief, etc.*
- *List of Outstanding Credits*

*I am aware that the council has similar data to that requested above on your website, however it does not include all that I require, in that no information regarding Sole Traders or Individual ratepayers is included. I understand that Section 40 of the FOI act prevents personal information being disclosed, therefore I do not require the following information regarding Sole Traders:*

- *Current account holder/ratepayer name*
- *Account number*
- *Correspondence or billing address*

**The response to your request as follows:**

**Please see attached spreadsheet.**

- **We do not include account numbers as these are used to ensure that a ratepayer is actually the account holder when they contact the Council.**
- **Contact Address information is not provided as this information is available from companies house : <https://beta.companieshouse.gov.uk/>**

**IMPORTANT NOTICE ABOUT USE OF INFORMATION PROVIDED UNDER THE FREEDOM OF INFORMATION ACT (FoIA)**

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For information where the copyright is owned by another person or organisation you must apply to the copyright owner to obtain their permission.

This council also believes in transparency of information, this includes requests made under the Freedom of Information Act and the Environmental Information Regulations and we reserve the right to publish these requests in our Disclosure Log along with the response, the requestors name and/or company where the information is requested on a regular basis. Care shall be taken not to publish your email address or physical address where it is considered personal information as defined under the Data Protection Act 1998.

Project and Information Coordinator,  
Tamworth Borough Council,  
Marmion House,  
Lichfield Street,  
Tamworth,  
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh  
Project and Information Coordinator