

Nicola Hesketh
Project and Information Co Ordinator

Our Ref: FOI4219/NH/02
Please ask for: Nicola Hesketh
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[name redacted]

28th November 2016

Dear [name redacted]

Freedom of Information – Request for Information

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

Details of Your Request

I am undertaking research into the Tribunal Courts and Enforcement Act with regard to its effect on volumes of cases and impacts on contracts and in accordance with the Freedom of Information Act, would be grateful if you could provide me with the following data:

1. *Whether you operate in house or external enforcement agents*
2. *For the last 12 months, the number of accounts / instructions issued to external enforcement agents for:*
 - a. *Council Tax liability orders*
 - b. *Parking Penalty Charge Notices (if applicable)*
 - c. *National Non-Domestic Rates liability orders*
3. *For the last 12 months, the number of accounts / instructions issued to internal enforcement agents for:*
 - a. *Council Tax liability orders*
 - b. *Parking Penalty Charge Notices (if applicable)*
 - c. *National Non-Domestic Rates liability orders*
4. *For the last 12 months, a breakdown of cases returned, broken down by:*
 - a. *Paid in Full*
 - b. *Nulla bona / no effects*
 - c. *Gone away / no trace*
 - d. *Council request*
 - e. *Other*
5. *If you operate external arrangements, please list the current suppliers and where possible, split 2(a), 2(b) and 2(c) by supplier. Please state if this is not possible.*
6. *The term of the current contract (from and to) and whether the contract provides for any extension period and what the extension period is.*

The response to your request as follows:

Q1) External

Q2) (01/11/15-31/10/16)

- a. Bristow & Sutor 1,023, Rossendales 752**
- b. N/A**
- c. Bristow & Sutor 43, Rossendales 23**

Q3)

- a. none**
- b. N/A**
- c. none**

Q4) (01/11/15-31/10/16)

- a. Bristow & Sutor 449, Rossendales 315**
- b. Bristow & Sutor 0, Rossendales 14**
- c. Bristow & Sutor 105, Rossendales 63**
- d. Bristow & Sutor 83, Rossendales 36**
- e. Bristow & Sutor 446, Rossendales 384**

Q5) Done

Q6) At present the contract is extended yearly. However this is subject to potential tender inclusion with Stoke Council.

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Tamworth,
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh
Project and Information Coordinator