

Nicola Hesketh  
Project and Information Co Ordinator

**Our Ref: FOI4234/NH/02**  
**Please ask for: Nicola Hesketh**  
**Direct dial: 01827 709 587**  
**E-mail: FOImailbox@tamworth.gov.uk**

[name redacted]  
UNISON  
UNISON Centre  
130 Euston Rd  
London  
NW1 2AY

12<sup>th</sup> December 2016

Dear [name redacted]

### **Freedom of Information – Request for Information**

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

#### **Details of Your Request**

1. Please provide BASIC pay bill costs in £000s for the financial year 2015/16 for staff employed on NJC Green Book conditions ONLY. Please exclude any school support staff based in schools from these pay bill costs.

2. Please provide GROSS TOTAL pay bill costs in £000s for the financial year 2015/16 for staff employed on NJC Green Book conditions ONLY. Please exclude any school support staff based in schools from these pay bill costs.

I understand that under the Freedom of Information Act 2000, responses should be received within 20 working days.

I would be grateful if you could provide this information to me by e-mail to [email redacted]

*Our Definitions to help you respond*

*NJC Green Book - are staff employed on National Joint Council for Local Government Services terms and conditions. Please respond to this FOI ONLY if you follow the NJC cost of living pay award for your staff. We are not seeking this information from councils who have opted out of NJC bargaining.*

*School support staff should be:*

- *excluded from your response if they are based in schools e.g. school cooks and cleaners and teaching assistants*
- *included in your response if they are based in the council e.g. crossing patrol and passenger assistants.*

*Basic Pay: Includes: pay before deductions for PAYE, National Insurance, pension schemes and voluntary deductions. All basic pay relating to the pay period. London and other area or fringe allowances. Excludes: all pay that relates to a different pay period, travel and subsistence expenses, and any overtime, shift premium and bonus or incentive pay.*

*Gross Total Pay: Includes: pay before deductions for PAYE, National Insurance, pension schemes and voluntary deductions. All basic pay relating to the pay period. London and other area or fringe allowances. Any overtime, shift premium, bonus or incentive pay and any other pay relating to the pay period. Excludes: any payments for travel or subsistence expenses and all pay that relates to a different pay period.*

**The response to your request as follows:**

1. Basic Pay Costs in 000's for financial year 2015/16	£8,328
2. Gross total pay costs in 000's for financial year 2015/16	£8,971

**IMPORTANT NOTICE ABOUT USE OF INFORMATION PROVIDED UNDER THE FREEDOM OF INFORMATION ACT (FoIA)**

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For information where the copyright is owned by another person or organisation you must apply to the copyright owner to obtain their permission.

This council also believes in transparency of information, this includes requests made under the Freedom of Information Act and the Environmental Information Regulations and we reserve the right to publish these requests in our Disclosure Log along with the response, the requestors name and/or company where the information is requested on a regular basis. Care shall be taken not to publish your email address or physical address where it is considered personal information as defined under the Data Protection Act 1998.

Project and Information Coordinator,  
Tamworth Borough Council,  
Marmion House,  
Lichfield Street,  
Tamworth,  
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh  
Project and Information Coordinator