

Nicola Hesketh
Project and Information Co Ordinator

Our Ref: FOI4243/NH/02
Please ask for: Nicola Hesketh
Direct dial: 01827 709 587
E-mail: FOImailbox@tamworth.gov.uk

[name redacted]
North Tees and Hartlepool NHS Foundation Trust

7th December 2016

Dear [name redacted]

Freedom of Information – Request for Information

With regards to your recent enquiry for information held by the Authority under the provisions of the Freedom of Information Act. Please find the information you requested below with reference in the box to your original enquiry for clarity where multiple answers are required.

Details of Your Request

To Whom it May Concern,

I would be grateful if you could please consider the following under the Freedom of Information Act 2000:

- 1. What system do you currently use for recording and managing the FOI requests your authority receives?*
- 2. The initial cost to set up and implement this system.*
- 3. The Annual Cost of this system.*
- 4. Have you changed system in the last 5 years?*
 - a. If yes, which system did you use previously?*

*If you require clarification on any part of the request, please do not hesitate to contact me.
Kind regards,*

The response to your request as follows:

- 1. Access database**
- 2. No initial set up costs**
- 3. No annual costs**
- 4. No**

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This council also believes in transparency of information, this includes requests made under the Freedom of Information Act and the Environmental Information Regulations and we reserve the right to publish these requests in our Disclosure Log along with the response, the requestors name and/or company where the information is requested on a regular basis. Care shall be taken not to publish your email address or physical address where it is considered personal information as defined under the Data Protection Act 1998.

Project and Information Coordinator,
Tamworth Borough Council,
Marmion House,
Lichfield Street,
Tamworth,
B79 7BZ

Details of Tamworth Borough Council's internal review and complaints procedure are attached, in accordance with the provisions of the Act.

Yours Sincerely

Nicola Hesketh
Project and Information Coordinator