

# Tamworth Borough Council Housing Register Application Change of Circumstances Form



**If you are on our housing register and your circumstances have changed, please fill in section 1 and every other section where you have a change in your circumstances.**

## 1. Main applicant's details (You must complete this section)

Your housing application reference number: (if known)	
Title: (eg. Mr/Mrs/Ms/Miss)	
Forename:	
Surname:	
Current address (where you are living now):  Postcode:	
Previous address (please fill in this box if you have moved and not told us):  Postcode:	
Home telephone number:	
Work telephone number:	
Mobile:	
Email address:	
Date of birth:	

## 2. Only complete this section if you are reporting a change of address

If you have a new landlord please tell us their name and address:	
Postcode:	
Telephone number:	

### Please tell us what sort of home you are living in now (please tick)

- |  |  |
|--|--|
| <input type="checkbox"/> House                                     | <input type="checkbox"/> Maisonette – ground floor |
| <input type="checkbox"/> Bungalow                                  | <input type="checkbox"/> Maisonette – upper floor  |
| <input type="checkbox"/> Flat – ground floor                       | <input type="checkbox"/> Bed sit / room            |
| <input type="checkbox"/> Flat – upper floor                        | <input type="checkbox"/> Boat                      |
| <input type="checkbox"/> Caravan/mobile home                       |  |
| <input type="checkbox"/> Other, please state: <input type="text"/> |  |

### Please tell us about the rooms in the home where you live now.

How many bedrooms do you have?

### How would you describe your new housing situation? (please tick one)

- |  |   |
|--|---|
| <input type="checkbox"/> An owner occupier                         | <input type="checkbox"/> Renting from a private landlord                |
| <input type="checkbox"/> In prison                                 | <input type="checkbox"/> Staying with friends                           |
| <input type="checkbox"/> In Bed & Breakfast accommodation          | <input type="checkbox"/> Care leaver                                    |
| <input type="checkbox"/> Staying with relatives                    | <input type="checkbox"/> In a hostel                                    |
| <input type="checkbox"/> In hospital                               | <input type="checkbox"/> In armed forces accommodation                  |
| <input type="checkbox"/> In residential care                       | <input type="checkbox"/> In tied accommodation (provided with your job) |
| <input type="checkbox"/> Of no fixed address                       |   |
| <input type="checkbox"/> Other (please state) <input type="text"/> |   |



## 5. Only complete this section if you have any other change in circumstance not mentioned previously.

Please tell us about any other change in circumstance for you or a member of your household e.g. started a new job, changed a job, a change in health/medical condition/pregnancy and provide proof:

### Declaration:

I/We confirm that the information given in this form is correct and to the best of my/our knowledge.

I/We understand that any information that is untrue or withheld is a criminal offence under the Housing Act 1996 and may result in my/our prosecution.

I/We understand that this offence may result in my/our application being removed from the housing register and/or the loss of any tenancy that may have been given to me/us by the council or a housing association.

I/We undertake to notify the council of any future change in my/our circumstances as declared on this form.

I/We authorise Tamworth Borough Council to approach other agencies, such as employers, benefit agency, credit referencing agencies as well as other council departments to confirm any details.

#### Main applicant

#### Joint applicant

Signed:

Date:

**Please post this form or hand it into us at:  
Tamworth Borough Council,  
Marmion House, Lichfield Street, Tamworth, Staffs, B79 7BZ**

**Tamworth**  
Borough Council

**or you can email the scanned form to:  
housingolutions@tamworth.gov.uk**

**If you would like this document in another format (such as large print) or language, or if you require an interpreter, please contact us on 01827 709709 or email enquiries@tamworth.gov.uk**