

# Tamworth Borough Council

## Housing Application Form



**Please read this form carefully and complete all sections.  
Lack of proof of ID or an incomplete form will be returned to you.**

The information you give us will be used to assess your housing need and prioritise you on Tamworth Borough Council's Finding a Home Scheme.

If you think you are homeless or threatened with homelessness, please tick this box.  
**Please provide proof so that we can prioritise your application.** We may contact you for further information.

**Please complete this form and return to us by email:  
housingolutions@tamworth.gov.uk Alternatively you can print it out, complete and post it back into us at: Tamworth Borough Council, Marmion House, Lichfield Street, Tamworth, Staffs, B79 7BZ. In order to process the application form we will require you to email proof of ID as requested and additional documentation listed on Page 2.**

If you need help with the form and have nobody to assist you, please contact Housing Solutions: Tel: 01827 709709 Fax: 01827 709376  
Email: housingolutions@tamworth.gov.uk  
You can also visit our website: [www.tamworth.gov.uk/housing](http://www.tamworth.gov.uk/housing)

**Before we can process your application we will need ALL of the proofs that apply to your circumstances.** See the list on section 1 in this form.

Provided we have received all relevant proofs and a completed and signed form, you should hear back from us within 14 days from the date we received your application. If your application is accepted, we will send you an application confirmation letter. Please keep your application confirmation letter. It contains your individual reference number, the number of bedrooms you are assessed to need and other information you will need in order to express your interest in properties we advertise on [www.findingahometamworth.co.uk](http://www.findingahometamworth.co.uk).

### **Change of circumstances**

**Once your application has been accepted, it is your responsibility to keep it up to date. You must tell us of any change in your circumstances as it may affect your application e.g. if you move, or your household changes. The Housing Solutions Team can provide you with a change of circumstances form (contact details above.) It is also available on our website [www.tamworth.gov.uk/do-it-online](http://www.tamworth.gov.uk/do-it-online)**

The enclosed Finding a Home Guide will help you to complete this form and gives you more information on how our choice-based lettings scheme works. Keep it safe, as you may need to refer to it again.

**If you would like this document in another format (such as large print) or different language, or if you require an interpreter, please contact us on 01827 709709 or email [enquiries@tamworth.gov.uk](mailto:enquiries@tamworth.gov.uk)**

## 1. Documents and proofs we need to register your application

Please supply the following documents. We can only accept copies, not originals. If you bring originals in, we can copy them in reception but you must wait for them before you leave as Tamworth Borough Council is not responsible for any originals. If you fail to supply the relevant information it will delay your application.

Please tick the documents you have provided.

### Proof of identity: you must provide one of the following documents for every person on your application, including children

- Full Birth Certificate** – if you no longer use your birth name, please supply proof of change
- Valid Passport** – see Section 5 if you are subject to immigration control or from the European Economic Area
- Full or provisional driving licence** – we cannot accept counterparts alone

### Proof of current address: All adults on your application, whether or not they currently live with you, must provide one of the following:

- Current tenancy agreement**
- Utility bill** – gas, electricity, water, telephone
- Full or provisional driving licence**
- Council tax bill**
- DWP benefit document**

### Proof of rent account on current property

If you are currently renting, you must provide one of the following:

- Rent statement/book
- Bank statements showing rent payment to your landlord for the last three months
- Reference from your current landlord

### Proof that your children live with you, or will be a part of your household when you move. You must provide one of the following:

- Letter from Child Benefit Agency** - confirming payment for children at your current address
- A recent bank statement showing Child Benefit payments**

### Proof of pregnancy

- Your maternity record from the hospital confirming your Estimated Due Date (EDD).**  
Your pregnancy will only be recognised in your bedroom entitlement after 20 weeks gestation.

### Proof of National Insurance Number

- Wage slip, DWP letter, or National Insurance card or benefits letter**

## Proof of benefits

- Copies of your most recent benefits award letters, including any disability-related benefit

## Proof of income

- Your wage slips or 2 months' bank statements

## Proof of local connection.

**Applicants must have a local connection and housing need. Without proof of local connection they would have a reduced banding applied. Please indicate your local connection and provide proof of one of the following:**

- Have been resident within the borough of Tamworth in settled accommodation continuously for the last 2 years and continue to
- Have permanent employment or be self-employed within the Borough of Tamworth for a continuous period of at least 12 months for more than 16 hours per week. Where working hours fluctuate i.e. casual or zero hour's contract, an average will be taken over 12 months
- Close family with an additional health/welfare need - Where there has been frequent contact and dependency and:

The applicant has a close relative\* who has been living in the borough of Tamworth continuously for the last 5 years **and**

Where the relative has health or care needs which require the support of the household that is applying to move to be in the area or where a family member needs to move to the borough of Tamworth to be closer to family who live there from whom they require care/support.

\*Close family members may be defined as parents, children, siblings, grandparents or grandchildren including step relatives.

**If your connection to Tamworth is because of your own residency,** you must provide proof, such as dated utility bills, or tenancy agreements that cover the relevant period

**If your connection to Tamworth is because you have family connections in the area you must provide:**

- Proof of your relative's residency in Tamworth, for example, a copy of a recent utility bill or bank statement, or a tenancy agreement
- A copy of their full/long birth certificate to prove your relative's identification and proof of the relationship
- Evidence of the welfare, care or support needs

**If you work in Tamworth you must provide:**

- A letter from your employer detailing your job, type of employment contract (permanent, fixed term or casual, full or part time) and confirmation that you are still employed by them or a dated contract of employment with your name on, together with your latest wage/salary slip

**If you have a special reason you must provide:**

- A letter detailing what that reason is from the relevant agency or department, for example, a letter from the hospital explaining what your specialist treatment is, how long it is likely to last and why you need to live in Tamworth

## Armed Forces

- Armed Forces Discharge Note** - where the applicant is currently in or recently left the Armed Forces, or is the surviving spouse or civil partner of Armed Forces personnel, and is required to leave Forces accommodation

## Persons from abroad, or recently returned to the UK

- Applicants accepted as a refugee or granted Indefinite, Exceptional, Discretionary or Limited leave to remain in the UK, must provide Home Office documentation
- Nationals of the EEA must provide proof of current employment or self-employment
- Nationals of the EEA must provide proof of settled/pre-settled status
- If you are a UK citizen but have recently returned from abroad, please provide proof that you are habitually resident in the UK

## 2. Personal Details – applicant/s

### OFFICE USE ONLY

Application Reference  
Number:

Input Date:

		Main Applicant	Joint Applicant
1	Please state the joint applicant's relationship to the main applicant (eg, spouse/partner)		
2	Title (Mr / Mrs / Miss / Ms / other)		
3	First names		
4	Surname		
5	Previous surname(s), or other names you have used		
6	Gender (male / female / transgender)		
7	Date of birth		
8	National Insurance Number		
9	Marital status		
10	Home phone number		
11	Mobile phone number		
12	Email address		
13	Do you need written correspondence to be in large print?	Yes / No	Yes / No
14	Can you speak English?	Yes / No	Yes / No
15	Can you read English?	Yes / No	Yes / No
16	If no, which language do you prefer?		
17	In some instances we may email you. If this is an issue, please state preferred correspondence method (state – email, post, telephone, text, home visit etc.).		

### 3. Your Current Address

#### 18. Please give the details of your current address/es

	Main Applicant	Joint Applicant
Address including postcode		
Date that you moved in	/ /	/ /

#### 19. Please state the number of bedrooms in your current home:

	Main Applicant		Joint Applicant (if not living with main applicant)	
	Single bedrooms	Double bedrooms	Single bedrooms	Double bedrooms
House				
Bungalow				
Flat – ground floor				
Flat – upper floor				
Maisonette – ground floor				
Maisonette – upper floor				
Bed sit / room				
Boat				
Caravan/mobile home				

#### 20. Please state your current tenure:

Main Applicant	Joint Applicant	Tenure type
<input type="checkbox"/>	<input type="checkbox"/>	Council tenant
<input type="checkbox"/>	<input type="checkbox"/>	Housing Association/Co-op tenant
<input type="checkbox"/>	<input type="checkbox"/>	Tenant of private landlord
<input type="checkbox"/>	<input type="checkbox"/>	Owner/occupier
<input type="checkbox"/>	<input type="checkbox"/>	Lodger
<input type="checkbox"/>	<input type="checkbox"/>	Tied accommodation
<input type="checkbox"/>	<input type="checkbox"/>	Staying with friends/family
<input type="checkbox"/>	<input type="checkbox"/>	In supported accommodation
<input type="checkbox"/>	<input type="checkbox"/>	In homeless accommodation
<input type="checkbox"/>	<input type="checkbox"/>	Prison
<input type="checkbox"/>	<input type="checkbox"/>	Other, please state: <input type="text"/>

**21. Is your current home in need of major repair?**  
For example, it's not wind or water tight or it's unsafe.

- Yes     No

**22. Do you have the following facilities at your current property.**

- |  |   |
|--|---|
| <input type="checkbox"/> No piped water supply | <input type="checkbox"/> Inside toilet      |
| <input type="checkbox"/> Hot water to kitchen  | <input type="checkbox"/> Bath or shower     |
| <input type="checkbox"/> Hot water to bathroom | <input type="checkbox"/> Cooking facilities |

**23. What type of heating do you have at your current property. Tick one box only.**

- Full central heating
- Fixed heating in some but not all rooms
- No fixed heating (portable heaters only)

**24. If you are renting, who is your landlord?**

	Main Applicant	Joint Applicant (if not living with main applicant)
Tamworth Borough Council		
Another local authority - state which one		
Private landlord - provide name and address		
Tied accommodation - - provide name and address of your employer		
Housing Association - provide name		

## 4. Reasons for applying

25. Please tell us why you are applying for housing. Tick all boxes that apply.

- |   |  |
|---|--|
| <input type="checkbox"/> Notice to quit             | <input type="checkbox"/> Rent too expensive            |
| <input type="checkbox"/> Current property too big   | <input type="checkbox"/> Domestic abuse                |
| <input type="checkbox"/> To be near to family       | <input type="checkbox"/> Mortgage arrears              |
| <input type="checkbox"/> Current property too small | <input type="checkbox"/> Relocating to Tamworth        |
| <input type="checkbox"/> Need sheltered housing     | <input type="checkbox"/> Relationship breakdown        |
| <input type="checkbox"/> Release from prison        | <input type="checkbox"/> Disrepair of current property |
| <input type="checkbox"/> Hospital discharge         | <input type="checkbox"/> Armed forces discharge        |
| <input type="checkbox"/> Employed in Tamworth       | <input type="checkbox"/> Homeless or threatened with   |
| <input type="checkbox"/> Other - please state:      |  |

## 5. Alternative address for correspondence

	Main Applicant	Joint Applicant (if not living with main applicant)
Is there a different address that you would prefer us to use to contact you?		
Reason for a different contact address:		

## 6. Pets

26	Do you have any pets?	Yes / No
	If Yes, please state types and numbers:	
27	Some type of housing is unsuitable for pets, would you be willing to make alternative arrangements for your pets if necessary?	Yes / No



## 7. Housing Options

### 28. Are you interested in any of the following housing options? Please tick the options that you are interested in.

You may wish to complete our housing options assessment tool on our Finding A Home website: [www.findingahometamworth.co.uk](http://www.findingahometamworth.co.uk)

- Housing Associations** - We work in partnership with several housing associations with properties in Tamworth. Ticking this will ensure you are considered for nominations.
- Shared Ownership** - An alternative to renting and full ownership. With shared ownership you buy a 'share' of your home and pay rent on the remainder. It is particularly suitable for people with a regular income who wish to buy their own home but cannot afford to do so through conventional methods.
- Sheltered Accommodation** - There are several sheltered housing schemes in Tamworth, see our website for more information: [www.tamworth.gov.uk/sheltered-housing](http://www.tamworth.gov.uk/sheltered-housing)
- Incentive to move scheme** - Available to tenants of Tamworth Borough Council wanting to downsize from a family home to a smaller property. We'll send you a leaflet on how to apply.

#### The following options may also be available to you:

- **Private rented accommodation / Bond scheme** - Please contact Housing Solutions on 01827 709709 for further details/ application form.
- **Mutual exchanges** - If you are a council or Housing Association tenant and are interested in a mutual exchange, please go to [www.homeswapper.co.uk](http://www.homeswapper.co.uk) for more information.

## 8. Your Current Household

### 29. Please list below everyone who lives with you now. Do not include yourself or any joint applicant. You will need to include proof of ID for anyone who will move with you

	First Name	Last name	Gender	Date of birth	Relationship to you	To be housed with you?	Are they the tenant or homeowner?
1						Yes / No	Yes / No
2						Yes / No	Yes / No
3						Yes / No	Yes / No
4						Yes / No	Yes / No
5						Yes / No	Yes / No
6						Yes / No	Yes / No

**30. Please list below anyone else who does not currently live with you but you want to be housed with you**

	First Name	Last name	Gender	Date of birth	Relationship to you	Current address	Are they the tenant or homeowner?
1							Yes / No
2							Yes / No
3							Yes / No

**31. Are you or anyone who will move with you pregnant?**

Yes  No

If yes, please state name of pregnant applicant:

What date is the baby due:        /        /

**9. Employment, Benefits and Savings**

**32. Do you receive any of the following?**

Please state W (weekly) or M (Monthly) in the box next to the start date.

	Main Applicant		Joint Applicant	
	£	Start date	£	Start date
JSA or Income Support	£		£	
Working Tax Credit	£		£	
Pension	£		£	
Pension Credit	£		£	
Child Benefit	£		£	
Disability Living Allowance/PIP	£		£	
Universal credit	£		£	
Carer's Allowance	£		£	
Employment & Support Allowance	£		£	
Personal pension	£		£	
Other (please state:)	£		£	

It is important that you confirm the type of benefits you are receiving. Please provide a copy of your Benefit Award Letter(s).

### 33. What is your current employment status?

	Main Applicant	Joint Applicant
Employed	Yes / No	Yes / No
If Yes, who is your employer?		
And what was your start date?		
Unemployed	Yes / No	Yes / No
Self-employed	Yes / No	Yes / No
In full time education	Yes / No	Yes / No
Retired	Yes / No	Yes / No

### 34. If employed, please state your annual income before tax:

	Main Applicant	Joint Applicant
What is your annual income before tax?	£	£
Do you receive any other income?	Yes / No	Yes / No
If Yes, what is that income? e.g. child support, shares/dividends		
And amount received per month?	£	£

It is important that you provide proof of your income by providing 2 month's proof of income

## 10. Disability or Ill Health

**35. Do you, or does anyone moving with you, suffer from any life-limiting illnesses, health problems or disabilities?**

Yes  No

If Yes, please write the name of the person affected in the relevant box below:

Type of disability	Persons affected
Hearing impairment	
Mental health problem	
Visual impairment	
Learning disability	
Mobility impairment (difficulty getting around)	
Other (please state)	

**36. Is your home worsening a medical condition and/or disability of you or anyone else included in this application?**

Yes  No **If yes, please give details:**

**37. Would the medical condition and/or disability be improved if you or they moved to a more suitable home?**

Yes  No **If yes, please give details:**

**If yes, the council will require evidence to support this and any letters from medical professionals should be included to support this.**

**38. If you have any disability or problems that might affect the type of property you need to live in, please give details:**

## 11. Your previous addresses

**39. Please provide addresses for the last five years**  
 You must provide information and addresses of former landlords.  
 Start with your most recent previous address and go back.

	Main Applicant	Joint Applicant
<b>Address 1</b>		
<b>Dates</b>	From:                      To:	From:                      To:
<b>Tenure type eg living with family, private rent, homeowner etc.</b>		
<b>Landlord's name and address if rented</b>		
<b>Reason for leaving</b>		
<b>Address 2</b>		
<b>Dates</b>	From:                      To:	From:                      To:
<b>Lived there as</b>		
<b>Landlord's name and address if rented</b>		
<b>Reason for leaving</b>		
<b>Address 3</b>		
<b>Dates</b>	From:                      To:	From:                      To:
<b>Lived there as</b>		
<b>Landlord's name and address if rented</b>		
<b>Reason for leaving</b>		
<b>Address 4</b>		
<b>Dates</b>	From:                      To:	From:                      To:
<b>Lived there as</b>		
<b>Landlord's name and address if rented</b>		
<b>Reason for leaving</b>		

**40. If you or anyone else included in this application has ever previously been a tenant of Tamworth Borough Council, please give the details**

	/ /	/ /

**41. Have you have already received an incentive to move payment from Tamworth Borough Council?**

Yes  No If Yes, please provide details of the address you moved out of, and the date:

**42. If you or anyone else included in this application has ever been evicted from a Council or Housing Association property, a privately rented property or supported accommodation, please give the details** Tamworth Borough Council may make further enquiries regarding this.

Name of person evicted	
Address of property	
Dates at the property	
Landlord details	
Reason for eviction	

**43. Do you, or anyone moving with you, own property in this country or abroad?**

In this country:  Yes  No

Abroad:  Yes  No

**44. If anyone to be rehoused is a tenant or homeowner, please give details:**

Person's name	
Are they a tenant?	Yes / No
If Yes, who is the landlord? Please provide a contact number for private landlords.	
Will they give up the tenancy?	Yes / No

Are they a homeowner?	Yes / No
If Yes, what is the value of the property?	£
What mortgage is outstanding?	£
What is the equity? (the amount of money left after the mortgage is paid off)	£
Who is the mortgage lender?	
Will the homeowner sell the property?	Yes / No

## 45. Please detail the value of ALL Savings, Shares, and Equity in Property and Land that you own:

Type of saving	Main Applicant	Joint Applicant
	£	£
	£	£
	£	£

It is important that you provide proof of all savings and/or assets.

## 12. Your Current Circumstances

		Main Applicant	Joint Applicant
<b>46</b>	<b>Do you think you are homeless or threatened with homelessness?</b>	Yes / No	Yes / No
Please tell us why you cannot stay in your current accommodation and provide the date you need to leave by:			
<b>47</b>	<b>Are you currently sharing a bathroom or kitchen with people who are not in your household, and are not otherwise related to you?</b>	Yes / No	Yes / No
<b>48</b>	<b>Are you a young person currently or recently in the care of the local authority?</b>	Yes / No	Yes / No
Please give the date you will require housing and details of your support worker/s:			
<b>49</b>	<b>Are you in hospital?</b>	Yes / No	Yes / No
If Yes, please state which hospital and your expected date of discharge:			
<b>50</b>	<b>Are you in prison?</b>	Yes / No	Yes / No
Provide confirmation of your expected release date:			

		Main Applicant	Joint Applicant
51	Are you at risk of physical, mental or sexual abuse from someone in your household if you stay in your current home?	Yes / No	Yes / No
If Yes, please give details:			
52	Are you or member of your household suffering from harassment, violence or other antisocial behaviour?	Yes / No	Yes / No
If Yes, please give details:			
If you answered Yes to the above question, we will need confirmation of this from the Police or another official source, such as a Solicitor or a Social Worker.			
53	Do you need to move to live nearer relatives to provide or receive support?	Yes / No	Yes / No
If Yes, please give details such as			
Name:			
Address, including postcode:			
Relationship to you:			
Phone number:			
Details of support:			
54	<b>Armed Forces:</b> Are you serving in the British Armed Forces and planning to leave soon, or have you left within the last six months?	Yes / No	Yes / No
	Are you in Armed Forces accommodation but required to leave?	Yes / No	Yes / No
	Are you suffering from a serious injury, illness or disability that is attributable wholly or partly to your service? Or are you the spouse or civil partner of someone whose death is attributable, wholly or partly, to their service in the armed forces?	Yes / No	Yes / No
<b>Please provide your notice of discharge from the Forces and a letter stating you are required to leave Forces accommodation. If you have answered 'Yes' to the third question (illness, disability, injury or death as a result of service), please provide written evidence.</b>			



### 13. Eligibility to join the register including immigration status

We cannot include certain people who are 'persons from abroad' on our housing register. Please answer the following questions and provide supporting documentation (see section 1.) If you are unsure about your eligibility, you should complete the application. We may contact you for more information before we can let you know if you are eligible.

#### 55. Please indicate which of the following applies to you and to any joint applicant

	Main Applicant	Joint Applicant
Are you a British citizen, or a Commonwealth citizen with a right of abode in the UK?	Yes / No	Yes / No
Are you subject to any immigration controls?	Yes / No	Yes / No
<b>If Yes, please tell us whether any of the following statements apply to you. You will need to provide us with copies of your Home Office documents.</b>		
Granted refugee status	Yes / No	Yes / No
Granted exceptional leave to remain with no restrictions on recourse to public funds	Yes / No	Yes / No
Granted indefinite leave to remain (you will also need to prove that you are habitually resident in the UK)	Yes / No	Yes / No
Humanitarian protection granted under immigration rules	Yes / No	Yes / No
Limited leave to remain in the UK - give the expiry date	Yes / No	Yes / No
Other - please state		
<b>If No, are you an EEA national?</b> If Yes, state which country.	Yes / No	Yes / No
<b>If you are an EEA national, please answer the following questions. You must provide proofs of your eligibility to apply for housing.</b>		
Do you have settled or pre-settled status?	Yes / No	Yes / No
Are you currently employed, or self-employed?	Yes / No	Yes / No
If you are from Croatia, are you working under the authorisation scheme?	Yes / No	Yes / No
<b>If you are an EEA national and not currently working:</b>		
What date did you enter the UK?		
Have you lived in the UK continuously since that date?	Yes / No	Yes / No
Tell us why you are not working now		

Is anyone else on your application subject to immigration control?	Yes / No
Which person and what is their immigration status? You must provide proofs.	

## 14. Other support

### 56. Do you receive support from any of the following?

	Main Applicant	Joint Applicant
<b>Social Services</b>  If yes, please provide details:	Yes / No	Yes / No
<b>Probation</b>  If yes, please provide details:	Yes / No	Yes / No
<b>Any other Support Provider</b>  If yes, please provide details:	Yes / No	Yes / No

## 15. Authority to release

This would give authorisation to discuss your application with the person named below:

57	Your representative's name		
58	What is their relationship to you?		
59	Do they hold Power of Attorney for you? If yes, they must provide us with a copy of the Power of Attorney	Yes / No	
60	Which organisation do they work for (if applicable)? This is only relevant if they are representing you as part of their working role.		
61	Their contact address		
62	Their day time phone number/s		
63	Their email address		
64	Signature of your representative		Date:
<i>I/we give Tamworth Borough Council authorisation to discuss my housing application with the representative named above</i>			
65	Signature of the applicant		Date:
66	Signature of the joint applicant		Date:

## 16. Connection with the Council

We need to make sure that everyone is treated fairly regardless of any connection with the Council.

67	Are you or any member of your household an employee of Tamworth Borough Council, or related to an employee of Tamworth Borough Council?	Yes / No
If Yes, please state their name and their relationship to you:		
68	Are you or any member of your household a Tamworth Borough Councillor, or related to a Tamworth Borough Councillor?	Yes / No
If Yes, please state their name and their relationship to you:		

## 17. Equality and Diversity

Tamworth Borough Council is committed to ensuring equality and diversity throughout its services. We ask for the following information to help us ensure that all applicants are treated fairly and that everyone receives a service that takes account of their needs. **You do not have to answer these questions - it will not affect your application or priority and we will still provide you with a fair service.**

### 69. Please tick the appropriate box of how would you describe your ethnic origin?

Main Applicant	Joint Applicant	Ethnic Origin	Main Applicant	Joint Applicant	Ethnic Origin
		<b>Asian or Asian British</b>			<b>Black or Black British</b>
<input type="checkbox"/>	<input type="checkbox"/>	Indian	<input type="checkbox"/>	<input type="checkbox"/>	Black Caribbean
<input type="checkbox"/>	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	<input type="checkbox"/>	Black African
<input type="checkbox"/>	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	<input type="checkbox"/>	Other Black, please state: <input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other Asian, please state: <input type="text"/>			
		<b>Mixed Heritage</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>White</b>
<input type="checkbox"/>	<input type="checkbox"/>	White and Asian	<input type="checkbox"/>	<input type="checkbox"/>	British
<input type="checkbox"/>	<input type="checkbox"/>	White and Black African	<input type="checkbox"/>	<input type="checkbox"/>	Irish
<input type="checkbox"/>	<input type="checkbox"/>	White and Black Caribbean	<input type="checkbox"/>	<input type="checkbox"/>	Other White, please state: <input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other Mixed, please state: <input type="text"/>			
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prefer not to say</b>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Chinese or other ethnic group</b>
			<input type="checkbox"/>	<input type="checkbox"/>	Chinese
			<input type="checkbox"/>	<input type="checkbox"/>	Other mixed, please state: <input type="text"/>

**70. Do you consider yourself to have a disability?** By disability we mean a condition which has a long term and substantial effect on your ability to carry out day to day activities.

	Main Applicant	Joint Applicant
Do you consider yourself to have a disability?	Yes / No	Yes / No

## 71. How would you describe your nationality?

<b>Main Applicant</b>	<b>Joint Applicant</b>	<b>Nationality</b>
<input type="checkbox"/>	<input type="checkbox"/>	UK national - resident in the UK
<input type="checkbox"/>	<input type="checkbox"/>	UK national - returning to the UK
<input type="checkbox"/>	<input type="checkbox"/>	Czech
<input type="checkbox"/>	<input type="checkbox"/>	Estonian
<input type="checkbox"/>	<input type="checkbox"/>	Hungarian
<input type="checkbox"/>	<input type="checkbox"/>	Latvian
<input type="checkbox"/>	<input type="checkbox"/>	Lithuanian
<input type="checkbox"/>	<input type="checkbox"/>	Polish
<input type="checkbox"/>	<input type="checkbox"/>	Slovakian
<input type="checkbox"/>	<input type="checkbox"/>	Slovenian
<input type="checkbox"/>	<input type="checkbox"/>	Bulgarian
<input type="checkbox"/>	<input type="checkbox"/>	Romanian
<input type="checkbox"/>	<input type="checkbox"/>	Non-UK National from overseas - please state: <input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other European Economic Area country - please state: <input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other nationality - please state: <input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	Prefer not to say

## 72. How would you describe your religion?

<b>Main Applicant</b>	<b>Joint Applicant</b>	<b>Religion</b>	<b>Main Applicant</b>	<b>Joint Applicant</b>	<b>Religion</b>
<input type="checkbox"/>	<input type="checkbox"/>	Christian, including C of E	<input type="checkbox"/>	<input type="checkbox"/>	Hindu
<input type="checkbox"/>	<input type="checkbox"/>	Muslim	<input type="checkbox"/>	<input type="checkbox"/>	Buddhist
<input type="checkbox"/>	<input type="checkbox"/>	Jewish	<input type="checkbox"/>	<input type="checkbox"/>	Sikh
<input type="checkbox"/>	<input type="checkbox"/>	Other - please state: <input type="text"/>			
<input type="checkbox"/>	<input type="checkbox"/>	No religion			
<input type="checkbox"/>	<input type="checkbox"/>	Prefer not to say			

## 73. How would you describe your sexual orientation?

<b>Main Applicant</b>	<b>Joint Applicant</b>	<b>Sexual orientation</b>	<b>Main Applicant</b>	<b>Joint Applicant</b>	<b>Sexual orientation</b>
<input type="checkbox"/>	<input type="checkbox"/>	Heterosexual	<input type="checkbox"/>	<input type="checkbox"/>	Prefer not to say
<input type="checkbox"/>	<input type="checkbox"/>	Bisexual			
<input type="checkbox"/>	<input type="checkbox"/>	Gay			
<input type="checkbox"/>	<input type="checkbox"/>	Lesbian			

## 18. Additional Information

		Main Applicant
74	Have you ever lost accommodation due to rent arrears?	Yes / No
If Yes, please give details:		
75	Has anyone ever evicted you or anyone on your application for antisocial behaviour within the last five years?	Yes / No
If Yes, please give details including the name of who was evicted and the landlord who evicted:		
76	Has anyone on this application ever received an Anti-Social Behaviour Order(ASBO) or community protection notices or warnings?	Yes / No
If Yes, please give details:		
77	Are you or anyone on your application required to register with the Police under the terms of the Sexual Offences Act 2003?	Yes / No
78	Do you have any unspent convictions?	Yes / No
If Yes, please give details:		

**This section is important.** Please use it to tell us about your current circumstances, and why you need to move.

**Please check and sign your completed application overleaf before returning it.**

Designed and produced by  
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**Tamworth**  
Borough Council

## 19. Declaration and signature/s

### This must be signed before submitting your application.

Please note:

**Housing fraud** - It is a criminal offence to knowingly provide a false statement or withhold information to assist you in obtaining accommodation from Tamworth Borough Council or a housing association or private housing provider nominated by us. We will take legal action against anyone found committing an offence and may also seek possession of any property obtained.

**Confidentiality** - Tamworth Borough Council is the Data Controller for all personal data collected in this application. We collect your personal information under Legal Obligation to allow us to provide administration for your application. We may share your personal information with third-parties where required to by law or where it is necessary to process your application. Full details for types of personal information we collect, purpose we collect it, third-parties we share it with, third-party services providers and how we maintain the security of your information can be found in our Fair Processing Notice [www.tamworth.gov.uk/privacy-notice](http://www.tamworth.gov.uk/privacy-notice) - a hard copy is available upon request. Please ensure you read our fair processing notice before submitting your personal information to us. Information you give us will be kept for no longer than necessary. Our Retention Schedule can be found at [www.tamworth.gov.uk/sites/default/files/privacy/Retention-Schedule.pdf](http://www.tamworth.gov.uk/sites/default/files/privacy/Retention-Schedule.pdf)

**Please read this declaration carefully before you sign and date it. If you are making a joint application, both applicants must sign. Once you sign and date this form it becomes a legally binding document. If there is any part of the declaration you do not understand, it is your responsibility to find someone to explain it to you. Tamworth Borough Council's customer service centre has trained staff who can explain anything you do not understand.**

To the best of my knowledge and belief the information that has been provided on this form is true, complete and correct.

I will immediately declare any changes in this information.

I understand that if I give false or misleading information or I omit information for the purpose of obtaining housing, it may be regarded as a criminal offence and action could be taken against me, including refusal of my application, court action and recovery of property.

I understand that the information I have provided will be used to help determine my eligibility for housing, and that any information given by me relating to this housing application, or given with my consent by others, will be placed on Tamworth Borough Council's housing register. Where other people's personal information is given on the form, I confirm that they have consented to its use.

I give permission for you to contact individuals or agencies referred to by me on this form, when necessary, and also other individuals and agencies in order to process my application.

**Applicant's signature**

**Date**

 / 

**Joint applicant's signature**

**Date**

 / 

**Please note: We cannot accept the form without:**

- Your signature and date
- The signature and date of any joint applicant
- ID for everyone on the application
- All relevant proofs requested in section 1, and ticked