

Applicant's needs

What type of property would you like?

Bungalow Flat Maisonette House Sheltered accomodation

How many bedrooms would you like?

1 2 3 4

Do you need any special facilities? Yes No If yes, please state:

Do you have any pets that you wish to live with you? yes No If yes, please state:

Declaration

The details given on this form are true to the best of my knowledge and I authorise the Council to carry out any appropriate enquiries to verify the information given in this form. I understand this may involve the disclosure of information protected by Data Protection legislation. I understand that if it is found that I have made a false or misleading statement my application will be cancelled and that Tamworth Borough Council will seek to terminate any tenancy that I have been granted on the basis of false information

I /We understand the payment in respect of the incentive to move scheme will only be paid when my/our new tenancy commences.

Applicant's signature _____ **Date** _____

Joint Applicant (if applicable) _____ **Date** _____

IMPORTANT NOTE

Now check you have completed all relevant boxes on this form.

All details are held in the strictest of confidence and will not be divulged to third parties other than for investigation purposes.

If you successfully move to a more suitable accommodation (uncer the terms and conditions of the Incentive to Move Scheme) payments are authorised once you have moved and following an inspection of the vacated property.

This form should be returned to:

Tamworth Borough Council, Voids & Allocations Team, Marmion House, Lichfield Street, Tamworth B79 7BZ.

For office use only To be completed by Voids and Allocations

Approval Yes No _____ Date _____

Confirmation of new address Sig. _____ Date _____

Confirmation of Tenancy Start Sig _____ Date _____

IDO Completed by Housing Advice & passed to Business support Sig. _____ Date _____

Raised as creditor by business support Sig. _____ Date _____

Cheque paid by business support Sig. _____ Date _____