Tamworth Infrastructure Delivery Plan.

Engagement strategy: Stakeholders and consultees

To meet the study requirements it is important that we seek to gain an understanding of any significant changes since the previous IDP version was prepared, identifying any 'gaps' and the critical infrastructure deficits, and assess and identify what the IDP needs to contain to deliver the emerging growth approach and development requirements of the emerging Local Plan update.

The engagement with stakeholders will seek to address information needs in an integrated and efficient way thus avoiding the need for multiple approaches and iterations. We will agree a contact database with the council, and would ask that the council issues an email to all stakeholders to introduce Hyas and the scope of our work.

Objectives:

- **Set a reference point re the previous policy situation and update with recent changes** – to update the findings of the 2018 study: set out the organisations responsible for the delivery of different infrastructure types; identify the current capacity of infrastructure serving the existing population and land use patterns in the area; assess deficiencies and review standards; establish the infrastructure delivered since completion of the 2018 Infrastructure Delivery Plan; and to assemble a list of all stakeholder planned investments.

- **Scope the infrastructure requirements of planned future growth**– Amount, type, cost, and delivery agency responsible for infrastructure required to cater for need and demand generated by development envisaged to the end of the new Local Plan period. This will identify when infrastructure will be required and who will need to provide it.

- **Ensure buy in and support from all stakeholders and consultees** – to ensure that the IDP and IS are supported by all during the Local Plan process.

1. The first part of the engagement programme commences with Hyas email contact being made to all identified infrastructure providers and consultees, backed/followed up by phone calls where required. The communication with providers will set out information requests in a proforma (with a covering email) in order to:

    - Update provided relevant extracts from the 2018 IDP.
    - Identify any infrastructure that has been delivered since 2018.
    - Confirm network plans and investment plans/strategies
    - Establish views on infrastructure capacities, constraints, and opportunities

Based on our previous experience we have found this approach generates good responses and initial buy in from busy professionals. The proforma would be sent to the external and internal providers.

2. We will then draw the outputs from the proforma returns into an infrastructure schedule spreadsheet that will act as an update of the 2018 IDP. See attached excel spreadsheet.

   The suggested schedule is broken down by infrastructure type/theme on separate tabs, but separate tabs within the spreadsheet could also be provided to identify the specific requirements of broad locations and/or other major proposals. We would populate this spreadsheet-based schedule so that it provides a simple summary of the key infrastructure needs, the areas/locations they support, costs, and timeframe. This would be supported by a plan showing the key infrastructure constraints, opportunities and needs across the County, prepared using GIS.

   A column headed 'Priority/Timeframe' will provide a clear rationale for the prioritisation of infrastructure provision. Phasing could be indicated, applying five-year timescales, and the schedule could also incorporate an acknowledgement of a risk assessment, funding mechanisms (from all sources) and the anticipated funding 'gap'.

   This initial version of the schedule will then be available for review with the Council and will form the basis for initial advice on the revised Infrastructure Delivery Plan.

3. **T**he next part of the stakeholder engagement programme is to review and discuss the implications of the planned growth on the infrastructure schedule with stakeholders and consultees in themed groupings.

   Through one to ones/workshops and follow up written communication, each of the stakeholders involved in the preparation of the infrastructure schedule would be given the opportunity to review and amend inputs so that they are all content as to the accuracy of the information included. This should negate any major issues arising during the formal Regulation 18 consultation phase as all the stakeholders should be aware of the contents of the schedule at an early stage.

4. Looking ahead the infrastructure schedule will be produced as a 'live' document, to be updated and reviewed as planning applications come in and development progresses. The use of a spreadsheet provides an effective means for data transfer to the Council and for future monitoring and review and the GIS platform displaying the infrastructure requirements allows the information to be provided to a wide variety of partners, and possibly to the public on an open source basis.